

Building Safer Communities Program (BSCP) Vancouver ORGANIZATIONAL AND YOUTH SECTOR CAPACITY BUILDING GRANTS Information Package

General Overview of the BSCP Vancouver Grants

The City of Vancouver Youth Safety and Violence Prevention (YSVP) Strategy outlines a comprehensive approach to enhancing the safety and wellbeing of youth in Vancouver. It aims to address root causes of youth violence and identify community responses that effectively prevent its occurrence and recurrence. Developed as part of the Building Safer Communities Program, the YSVP Strategy primarily focuses on early violence prevention efforts that promote individual and community well-being, safety and belonging in the city. The Strategy sets out a plan to create safer spaces and empower young people and communities to develop and implement solutions.

To support the implementation of Strategy, the City will be administering the Building Safer Communities Vancouver Grants Program. Over the next three years grants will be available to support community-based organizations to build the capacity of the youth serving sector, to deliver early violence prevention programs and to implement youth-led action projects.

Objectives of the Building Safer Communities Program Vancouver Grants

The BSCP Vancouver grants have three primary objectives:

- To develop and deliver early violence prevention programs that address risk factors associated with gun and gang violence.
- To build the capacity of youth-serving organizations to deliver early violence prevention and intervention programs and establish community-based wraparound service models.
- To increase a sense of safety and belonging through youth projects that enhance protective factors for youth violence.

What are the focus areas for BSCP Vancouver Grants?

The focus areas for the BSCP grants are identified in the Youth Safety and Violence Prevention Strategy. The YSVP Strategy is guided by a *vision of a city where youth feel safe, supported, connected, healthy and free of violence*. Focused primarily on upstream early violence prevention efforts and some downstream treatment interventions, this strategy promotes community-based solutions to youth violence.

There are five focus areas and key priorities proposed for collective action. Applications for all three grant streams must demonstrate alignment to one or more focus areas and clearly explain how the proposed initiative addresses the priorities included in the Strategy.

Focus Areas	Priorities
Focus Area 1: Create safer and protective community environments and public spaces for youth	<ul style="list-style-type: none"> • Structured and unstructured spaces for youth to gather • Safety in public spaces and on public transportation • Community based supports attached to schools, community centres and libraries • Community and civic programs that promote youth decision making and engagement in governance
Focus Area 2: Identify and strengthen community-based supports for healthy child development in the middle years	<ul style="list-style-type: none"> • Middle childhood service provision and coordination of early violence prevention programs • Developmentally and culturally appropriate services and supports • Parent, guardian and family engagement in violence prevention and intervention Trauma informed middle childhood approaches and programs
Focus Area 3: Strengthen the coordination and provision of positive youth development services and programs	<ul style="list-style-type: none"> • Improve service planning and coordination • Targeted and identity specific strategies and programs for equity denied youth • Capacity building of the youth sector • Promotion of youth development through arts, sports, recreation and community participation
Focus Area 4: Connect youth to caring adults	<ul style="list-style-type: none"> • Awareness about the importance of caring and supportive youth / adult relationships • Intergenerational programming • Mentorship programs • Youth sector staff development, capacity and recognition
Focus Area 5: Lessen the impacts of serious violence and crime on children and youth	<ul style="list-style-type: none"> • Adverse Childhood Experiences (ACES) reducing the risk, harm, criminality and future victimization • Mental health support for victims, offenders and bystanders • Intervention strategies for children and youth affected by cyberbullying, sexual exploitation and youth gang involvement

We recommend reviewing the [Strategy](#) to ensure your application is grounded in its focus area and respective priorities. The strategy also features in the research insights that may assist in developing a strong case for funding.

In addition, the Building Safer Communities Program Vancouver will be implementing an outcomes-focused approach to evaluation. If your grant application is successful, grantees will be required to complete an annual grant report and participate in evaluation activities with the support of the City’s evaluation consultant.

Basic Eligibility Criteria

- Be a registered non-profit society, community service, co-op or social enterprise wholly owned by a non-profit and in good standing with the Registrar of Companies; OR, be a registered charity, in good standing with the Canadian Revenue Agency; OR, be a First Nations Band;
 - Please note that if you are not registered as one of the above you may partner with a fiscal sponsor that is a registered non-profit society or registered charity in order to meet this requirement.
- Demonstrate accommodation, welcoming and openness to people of all ages, abilities, sexual orientation, gender identities (including trans*, gender-diverse and two-spirit people), ethnicities, cultural backgrounds, religions, languages, under-represented communities and socio-economic conditions in its policies, practices and programs, except in instances where the exclusion of some group is required for another group to be effectively targeted;
- Have an independent, active governing body composed of volunteers. The bylaws must have provisions that no staff member can be a voting member of the board or executive;
- Be in compliance with the Canadian Charter of Rights and Freedoms and the British Columbia Human Rights Code;
- Have the demonstrated functional capacity and sufficient resources to deliver the programs or work to which the City is being asked to contribute; and,
- Deliver the funded program in Vancouver, to Vancouver residents or to Vancouver based non-profits.
- Engage in respectful communications with members of the public (including City officials and City staff).

How to Apply

Applications and budget templates will be available on [VanApply](#), the City's online grants management system and the project's [website](#). If you have any accessibility needs, please contact a Planner and we would be happy to assist.

Social Policy Contact Information

Phone: 604.873.7005

Email address: socialpolicygrants@vancouver.ca

Note: Please use 'BSCP' in your email title for enquiries related to the Building Safer Communities Program Vancouver Grants.

Stream 2: Building Safer Communities Program (BSCP) Organizational and Youth Sector Capacity-building Project Grants

The BSCP Organizational and Youth Sector Capacity-building Project Grants focus on supporting non-profit agencies to improve their ability to deliver youth violence prevention programs. Capacity-building projects must enhance the ability of community organizations to successfully address youth violence through staff development, strengthening collaboration between youth-serving agencies and/or improving processes and systems to help ensure equitable access to early youth violence prevention services and programs.

Proposed capacity-building initiatives must demonstrate alignment to at least one Focus Area identified in the City of Vancouver Youth Safety and Violence Prevention Strategy and clearly explain how the project addresses identified priorities.

Applications open: November 15th 2023

Deadline to Apply: Rolling intake until December 2025.

Types of Projects Supported

BSCP Organizational and Youth Sector Capacity Building Grants fund the following types of projects:

- Developing mutual support (e.g., coalition-building, collaborative projects) among groups, individuals and group support systems)
- Developing or supporting new service delivery models among partnering organizations
- Building new (or enhancing existing) networks to coordinate and/or collaborate on service delivery
- Developing new or deepening existing partnerships to address service gaps
- Conducting a service review to identify program/service gaps that prevent effective wrap-around supports and chart a strategy to address these gaps
- Building capacity of the youth sector by convening multiple agencies to learn about or access training on topics posing significant challenges to the sector
- Supporting staff development initiatives that enhance the organization's ability to address youth safety and violence prevention, in alignment with the Focus Areas outlined in the City of Vancouver Youth Safety and Violence Prevention Strategy focus and stated priorities (e.g., training on Indigenous cultural sensitivity; training on trauma-informed services)
- Improving processes and systems to help equitable access to early youth violence prevention services and programs (e.g., analyze program/service data to identify and address potential inequities in access and develop new processes to correct this)

Eligible expenses:

Eligible expenses for the BSCP Organizational and Youth Sector Capacity-building Grants include:

- Training fees (e.g., hiring trainers or facilitators to support funded capacity-building activities)
- Facility rental & catering directly related to capacity-building activities
- Staffing costs associated with delivery of the capacity-building grant (e.g., convening agencies/networks, conducting program review/planning, coordinating services across agencies)
- Consultants/contractors to directly support capacity-building activities
- Costs associated with developing and implementing new systems/processes that directly increase the capacity of the organization to respond to the Strategy's priorities (e.g., *start-up costs of using new software that is utilized across network members to coordinate service delivery*)

How to Submit Your Application:

All applications will be accepted online via [VanApply](#). For more information on how to get started with VanApply, you can find resources [here](#). Applicants need to provide the following information with their submission:

Organization Information

- Name
- Contact information

Outline of Work

- Brief description of your proposed work (50 words maximum).
- What are the goals/objectives of your proposed project? (i.e. Why are you undertaking this work? How will it increase your organization's capacity to address youth safety/youth violence? How will it increase other organization's capacity?)
- What are some of the impacts that may stem from this initiative?
- How does the proposed project align with the at least one focus areas and priorities of the Youth Safety and Violence Prevention Strategy?
- What are the key activities and outputs planned during the grant's one year term?
- Please name any organizations or networks you will work with and describe their role in this project.

Project Budget:

- Upload of the project's proposed budget (requires use of supplied template [online](#))

PROJECT BUDGET	Amount	Status (applied for, approved or received)
PROJECT REVENUE		
1. CITY of VANCOUVER GRANT		
2. Other funders		
3.		
4.		
5.		
TOTAL PROJECT REVENUE	\$0	
PROJECT EXPENDITURES		
Expenditure Category	Amount	Notes on Expenses
Salaries + Wages + Benefits (for this project only)		
Costs Associated with research conferences / workshops / dialogues / sessions		
Meals / refreshments for participation		
Honoraria		
Office equipment, supplies and materials		
Professional and consultant costs		
Recruitment and training costs		
Translation / interpretation		
Travel accommodation and other related expenses		
Culturally appropriate expenditures		
TOTAL PROJECT EXPENDITURES	\$0	

Supporting Documents: uploads

- Organization Budget: Audited financial statements for the most recently completed fiscal year
- List of board of directors
- Minutes of the most recent AGM
- Minutes of the most recent board meeting
- Organization's by-laws/constitution (New org applicants or significant changes since last submitted).
- Incorporation document (New applicants only)
- Organization's policy on Diversity, Equity and Inclusion (optional)

- Annual report (optional)

In alignment with the City’s ongoing work in reconciliation, equity and accessibility, staff are available to support you in the application process. Should you require assistance please contact us at socialpolicygrants@vancouver.ca.

Grant Timeline and Review Process

Applications are assessed by a staff-led adjudication committee and reviewed on a rolling basis. Recommended grants need to be presented to Council for approval. Note the tentative deadlines below and align your applications accordingly.

Applications received by...	Staff recommendations are presented at Council:	Payment disbursed:
Early February 2024 / 2025	Mid-March 2024 / 2025	End of March 2024/2025
Early May 2024/2025	Mid July 2024 / 2025	End of July 2024 / 2025
Mid-October 2024 / 2025	Mid-December 2024 / 2025	Beginning of January 2025

Applicants are notified via email of staff recommendations prior to the meeting at which Council will consider the grant recommendations.

Term of Grant and Reporting

The term of a BSCP Organizational and Youth Sector Capacity-building Grant is **one year** from approval. Typically, grants are dispersed immediately following approval by Council, unless specific conditions are placed on the grant.

The Building Safer Communities Program Vancouver will be implementing an outcomes-focused approach to evaluation. If your grant application is successful, grantees will be required to complete an annual grant report and participate in evaluation activities with the support of the City’s evaluation consultant.

Respectful communications policy

All recipient organizations through this program must engage in respectful communications when interacting with the public (including City officials and City staff). If a recipient of this grant program makes statements or engages in conduct with the public which could be characterized as threatening, intimidating, harassing, or discriminatory, the following process will be followed:

- If the complaint is from a City official or City staff, the matter will be referred to the City’s Legal department who will determine if the communications are threatening, intimidating, harassing, or discriminatory.
- Legal staff will engage with the organization’s leadership (Board Chair and/or Management) to discuss the assessment and recommendation.
- If it is determined that the organization has engaged in communications with or about City officials or City staff that is threatening, intimidating, harassing, or discriminatory, it will be considered a breach of the grant agreement and as such, the City may require the recipient organization to return the grant to the City and that lawful actions may be taken to recover the grant.

- If the complaint is from a member of the public who is not a City Official or City staff, the same process as outlined in the Respectful Workplace section will apply.

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