Development, Buildings and Licensing
Licence Office
515 West 10th Avenue
Vancouver, BC V5Z 4A8
licenceoffice@vancouver.ca

RENTAL PROPERTY APPLICATION

DATE: _____

BUSINESS LOCATION: _____
building # street name (unit #) city province postal code

MAILING ADDRESS: _____
(Only if different from the above address)

TYPE OF BUSINESS:
Please select **(✓)** the type of rental property and indicate the # of rental units below.

(✓)		# of dwelling units	# of swimming pools	# of housekeeping units	# of sleeping units
☐	Apartment House				
☐	Apartment House Strata				
☐	Bed & Breakfast				
☐	Duplex				
☐	Laneway Housing				
☐	Multiple Dwelling				
☐	One Family Dwelling				
☐	Pre -1956 Dwelling				
☐	Residential/Commercial				
☐	Secondary Suite				

BUSINESS/PROPERTY OWNER(S) INFORMATION:
Please present one form of current photo identification upon application. If a representative is applying for the business licence, a letter of authorization is required upon application.

First & Last Name	Business Phone #:	Home Phone #:	Cellular3:
1.			
2.			
3.			
4.			
Email:	**I prefer my annual business licence renewal be sent by:** ☐ **By Mail OR** ☐ **By E-mail**		

INCORPORATED OR LIMITED COMPANY NAME: *(If Incorporated or limited, a copy of the certificate is required to process the licence.)*

_____ _____
Incorporated or Limited Company Name Certificate Number

APPLICANT STATEMENT

I/We the undersigned confirm as the business owner(s)/agent for the owner(s) that the above-noted information is correct and agree(s) to comply with ALL relevant provisions of the License By-law No. 4450 and other applicable City By-laws. It is also understood that the business owner(s) is/are responsible for the overall management of the business including staff while representing the owner's business. Further, failure to meet these obligations may result in the business licence being suspended or reported to City Council for possible revocation.

_____ _____ _____
Signature Print Last Name Date
☐ Owner ☐ Representative

FEE: There will be a non-refundable application fee of $56.00 plus a licence fee set out in Schedule A of License By-Law No. 4450.
**** Please include a cheque payable to The City of Vancouver with your application.**

LICENCE DEPARTMENT USE ONLY

CLASSIFICATION: _____ Licence Number: _____

☐ Letter of Authorization sent to DOMINO