



BUSINESS LICENCE TRANSFER AUTHORIZATION

Business licence(s) are eligible for transfer once per calendar year for the same business address and business type ONLY, for the transfer fee as set out in schedule A of Licence By-law No. 4450. All previously paid licence fees are non-refundable. **This authorization form is required in addition to a Business Licence Application form for all business licence transfers.**

Licence Year: _____ Licence Numbers(s) to be transferred _____

Subject to the approval of the Licence Office, I _____
(Current Licence Holder/Business Owner Name)

hereby agree to transfer the business licence(s) listed above, and all my rights and interest in the business located

at _____
(Business Address)

to _____
(New Licence Holder/Business Owner Name: Sole Proprietor, Partnership or BC Incorporated Company)

effective: (Date of Transfer) _____

Signature of current licence holder(s)	Print Name	Date
_____	_____	_____
_____	_____	_____
_____	_____	_____

NOTE: For sole proprietorships and general partnerships, a signature is required from each owner. For BC Incorporations, a signature is required from 1 Director/Owner of the Company.