



December 18, 2017

Dear CCA Presidents and Directors,

**Re: Joint Operating Agreement - Signing and January 1 Implementation**

As the year comes to a close, I wanted to send you a note to encourage you to sign the Joint Operating Agreement (JOA) in the coming weeks, and to give you a sense of our expectations for implementation. I am encouraged by the productive tone of recent discussions I have had with you, and remain hopeful that we will be able to sign a JOA together.

As a friendly reminder, any further Appendices language can be added upon mutual agreement after the JOA is signed. Although we continue to work together to finalize the Appendices language to address your outstanding concerns, you may sign the JOA and update the Appendices on mutual agreement at any time after signature. I have let the CCAs who have signed the JOA know that any further clarifying language we finalize in the Appendices will be available for them to add, at any time, if they elect to.

Implementation of the JOA is January 1, 2018, and work is underway to prepare for implementation. It is very important to me that all CCAs are treated fairly, and that those who signed the JOA before the signing deadline or before implementation are not penalized for signing the JOA on the timelines requested. The Effective Date of the JOA is January 1, 2018, and accordingly, out of fairness to the CCAs who have signed the JOA, any items that will commence on January 1, 2018, for example ActiveNet fees and system-wide planning, will be backdated should you sign the JOA after January 1, 2018.

Similarly, we can discuss any commitments that the Park Board has made for January 1, 2018, implementation should you sign the JOA after January 1, 2018. My team and I are here to support you with any questions or concerns you may have. I wish you all the best over the holidays.

Sincerely,

A handwritten signature in brown ink, appearing to be "Donnie Rosa". The signature is somewhat scribbled and loops around.

Donnie Rosa  
Director of Recreation  
Vancouver Board of Parks and Recreation  
604.354.7934

Copy to: Park Board Senior Management  
Park Board Commissioners