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December 18, 2017

Dear CCA Presidents and Directors,

**Re: Joint Operating Agreement - January 1 Implementation**

As the year comes to a close and Board business winds down for the year, I wanted to send you a note to thank you for signing the Joint Operating Agreement (JOA) and give you a sense of how implementation planning and activities are progressing on our end.

Implementation of the JOA is January 1, 2018, although I believe it will take us some time to discuss and finalize some of the new processes in the JOA together. In the coming year, I look forward to working with you on implementing these changes and the commitments that we have made to each other in the JOA. I also look forward to building on our relationship, determining how we can support you in our new state, and what we can accomplish together given we now have the mandate to discuss these things.

In January, I will reach out to all Community Centre Associations (CCAs) who have signed the JOA to schedule our first system-wide planning meeting, which will take place in February or March, depending on availability. I envision this first meeting as an opportunity for us to discuss what our partnership will look like moving forward and how we can support each other in our new state under the new JOA. I invite you to consider what you would like to discuss at our initial system-wide planning meetings; the intention is that these meetings are developed together. I am open to any and all suggestions you may have for discussion topics that have a system-wide focus.

As you may be aware, we are continuing to work with the CCAs who have not yet signed the JOA and have expressed an intention to sign. Our discussions have been productive, and I will continue to work with and support more CCAs to sign in the coming weeks. Be assured that any further clarifying language that we finalize in the Appendices will also be available for you to add, at any time, if you elect to. Any further Appendices revisions that may be agreed to with the CCAs who have not yet signed will not amend the body of the JOA. It is very important to me that all CCAs are treated fairly, and that you are not penalized for signing the JOA before the signing deadline or before implementation.

The Effective Date of the JOA is January 1, 2018, and I have notified the CCAs who have not yet signed the JOA that, whether they sign the JOA before or after January 1, 2018, any items that will commence on January 1, 2018, for example ActiveNet fees and system-wide planning, will be backdated should they sign the JOA after January 1, 2018.



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I want you to know that my team and I are here to support you with any questions or concerns you may have. I am looking forward to the year ahead, and wish you all the best over the holidays.

Sincerely,

A handwritten signature in brown ink, consisting of several overlapping loops and a trailing line.

Donnie Rosa  
Director of Recreation  
Vancouver Board of Parks and Recreation  
604.354.7934

Copy to: Park Board Senior Management  
Park Board Commissioners