



Celebration Pavilion

at Queen Elizabeth Park

Celebration Pavilion

4600 Cambie Street (Queen Elizabeth Park)
Vancouver, BC V5Y 2M4
www.qeparkpavilion.ca

Contact:

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PLEASE DO NOT SUBMIT APPLICATION UNTIL YOU HAVE FINALIZED ALL YOUR LOCATIONS, DATES & TIMES

Please print clearly

Date of Application: _____

Production Company: _____

Address: _____

Postal Code: _____

Business Phone: _____

Production Manager: _____

Cell: _____ Email: _____

Location Manager: _____

Cell: _____ Email: _____

Assistant LM: _____

Cell: _____ Email: _____

Production / Show Name: _____ Episode#: _____ Type of

Film/Video: Series: _____ Feature: _____ Commercial: _____ Documentary: _____ Other: _____

Do you have a CoV Master Film Agreement and/or ZO2 billing account setup with CoV Events and Filming Office?

Please specify which: _____

Yes _____ No _____ Pending _____

of Crew: _____ # of Cast _____ # of Extras: _____ # of Vehicles to enter Garden: _____

Will the cast include film 'stars' who will be present in the Celebration Pavilion? _____ Yes _____ No

If yes, please provide names:

Types of Vehicles and Parking Requirements outside Celebration Pavilion and has this been communicated to the Special Events and Film Department?: _____

Detailed description of any alterations needed to be done to the site(s): _____

Special effects and/or noise: _____

Are there any services you request to have provided by the Garden staff? If yes, give details:

**PLEASE LIST ALL LOCATIONS/DATES/TIMES REQUIRED.
INCLUDE DATES/TIMES FOR SET UP AND TAKE DOWN**

Location(s)	Date(s)	Times crew in the Celebration Pavilion (i.e. 8am to 4 pm)

IMPORTANT – PLEASE INCLUDE WITH YOUR APPLICATION:

1. A map clearly indicating the areas you intend to use
2. A copy of your insurance as required by the City's Risk Management Department.
3. Damage deposit of \$5,000 made out to:
City of Vancouver – QE Celebration Pavilion
4600 Cambie Street (Queen Elizabeth Park)
Vancouver, BC V5Y 2M4
(GST # R121361042)

Please note: There is a one day filming rate cancellation fee if 24 hours advance notice is not received (Please see info sheet for pricing).

If approved, a Rental Agreement will be forwarded for your signature. Filming cannot take place until there is a signed Rental Agreement.

Conditions of Use:

1. Smoking is not permitted on the premises as the Celebration Pavilion and Queen Elizabeth Park are a smoke free environment. Vancouver parks, beaches and facilities are entirely smoke-free (effective September 1, 2010).
 - a. If you require a smoking area, the perimeter at the sidewalks like that of 33rd and Cambie may be used.
2. Due to weight restrictions, no lifts are permitted.
3. USE OF UAV'S/Drones:
 - a. All commercial drone filming that take off or lands on or where the safety perimeter crosses onto City or Parks land, must have a permit issued by the appropriate film office.
 - b. All commercial filming must comply with Transport Canada regulations as well as City and Parks Bylaw regulations and guidelines.
 - c. All commercial drone operations must provide proof of compliance with Transport Canada guidelines for the appropriate category of drone filming, including the appropriate pilots certificate, have a job-specific or open special flight operations certificate (SFOC) when appropriate.
 - d. SPOC's are required for all filming using a drone over 25KG, flying over 400 FT, or flying in restricted air space.
 - e. A pilot certificate - advanced operations is required when there is any possibility that the drone will be operated within 30M (100FT) of a bystander (public).
 - f. FOR MORE INFORMATION ON THE DRONE CATEGORIES: <https://www.tc.gc.ca/en/services/aviation/drone-safety/find-category-drone-operation.html#micro-drones>
4. No vehicles are permitted on the fountain plaza or surrounding areas. All delivery trucks, making deliveries for the User and not part of the regular crew, or contracted to outside suppliers, must know exactly where they are going before entering the Park.
5. Any special requests need to be discussed, approved and confirmed prior to any bookings.
6. The User will inform all residents of the adjacent street and the exercise groups in advance of the days of shooting.
7. Any live planted material, mulch or soil brought in must be sterilized and in bags. To be approved/inspected by garden staff before hand.
8. There is to be no digging in the Park unless approved due to potential damage to the irrigation system. Spikes or sunken poles are NOT ALLOWED. All structures must be secured above ground (with blocks).
9. No plants will be pruned without permission and under the supervision of the QE Celebration Pavilion Liaison.
10. Everyone must take extra precaution when walking around the pathway and surrounding the Celebration Pavilion when moving equipment.
11. Crews are NOT ALLOWED to enter planted beds.
12. No candles, torches, smoke, mist, confetti, balloons, and no chemicals of any kind.
13. During prep and filming signs must be placed on the pathways informing Park visitors that filming is in progress.
14. Refreshment area location will be chosen by mutual consent with the QE Celebration Pavilion Rental Department /Park Board Special Events. All stipulations under Sensitive Area Protection must be adhered to.
15. User must ensure that there is no damage done to the Celebration Pavilion and Queen Elizabeth Park.
16. The damage deposit will cover restoration of any disturbed areas to the condition in which they were prior to filming. In the event of a disagreement, the Park Board will decide in its reasonable judgment.
17. QE Celebration Pavilion Liaison must be present during all prep, filming and wrap.