

INFORMATION GUIDE: 2019 CHILDCARE RESEARCH, POLICY DEVELOPMENT & INNOVATION GRANT

Deadline: Friday, March 29, 2019 at 4:30 pm

This guide provides information about the criteria and application process for the *Childcare Research, Policy Development and Innovation Grant*. This grant is one of the many offered through the Social Policy and Projects Grants Program. Other grant programs are detailed on the City's web page at: www.vancouver.ca/people-programs/community-grants

PURPOSE

Childcare Research, Policy Development and Innovation Grants support new childcare research, policy and special projects that improve childcare practice throughout the City of Vancouver, or that address key issues in the field of early learning and care. The overarching goal of these grants is to support the quality, accessibility and affordability of childcare services in Vancouver.

Applicants must demonstrate how the results of their project will benefit, and be made available to, the broader community.

DEADLINES

Beginning in 2019, there will be two application intakes per year for *Childcare Research, Policy Development and Innovation Grants*. The first application deadline is March 29, 2019. Subject to availability of funds, the second deadline will be in the Fall of 2019. Please visit our website for updates: <https://vancouver.ca/people-programs/community-grants.aspx>

ELIGIBILITY

Primary

An organization must:

1. Be a registered non-profit society, community service co-op or social enterprise wholly governed by a non-profit and in good standing with the Registrar of Companies; OR a registered charity, in good standing with the Canadian Revenue Agency; OR a First Nations Band;
2. The Organization has an independent, active governing body composed of volunteers. No staff member can be a voting member of the Board or Executive.
3. The Organization's by-laws must have provisions that no Board member can be remunerated for serving as a director.
4. The organization must demonstrate accommodation, welcomeness and openness to people of all ages, abilities, sexual orientation, gender identities (including trans*, gender-variant and two-spirit people), ethnicities, cultural backgrounds, religions, languages, under-represented communities and socio-economic conditions in its policies, practices and programs, except in instances where the exclusion of some group is required for another group to be effectively targeted.
5. The Organization shall not act in the capacity of a funding body for, or make grants to, other groups or organizations.

6. The Organization must have the demonstrated functional capacity and sufficient financial resources to complete the project for which funding is sought.
7. Deliver the funded program in Vancouver to Vancouver residents

Program

1. Educational institutions may apply if they partner with a Vancouver-based non-profit organization.

Exceptions to the above criteria may be approved at the discretion of the Managing Director of Social Policy & Projects. The City also reserves the right to apply other evaluation criteria that it deems relevant.

GRANT ALLOCATIONS

There is no set maximum for grant allocations; however, funding is limited and grant amounts are dependent on available funds.

ASSESSMENT

Social Policy staff review applications in the context of the City's approach to children and childcare (see [Vancouver's approach to children and childcare](#)), and provide recommendations to Vancouver City Council for final decisions. Applicants will be notified of staff recommendations in advance of the Council meeting date in July 2019. Successful applicants will receive the first installment of their grant by the end of July 2019.

HOW TO APPLY

Application forms are available electronically from the City's web site at: <https://vancouver.ca/people-programs/childcare-research-policy-development-and-innovation-grants.aspx>

The application consists of four forms:

- Form 1 Organization Information (Word)
- Form 2 Project Information (Word)
- Form 3 Project Budget (Excel)
- Form 4 Organization Budget (Excel)

Additional required supporting materials are listed in the checklist found on the last page of Form 2. Please review the checklist carefully as incomplete applications will not be considered.

Please complete all sections of the application. The application must be signed by two signing officers of your organization's Board of Directors.

Email one copy of the application and its supporting documents to: socialpolicygrants@vancouver.ca.

QUESTIONS?

For more information, please contact:
Eric Kowalski, Social Planner, (604) 871-6780, eric.kowalski@vancouver.ca