

INFORMATION GUIDE: 2025 CHILDCARE RESEARCH, POLICY DEVELOPMENT & INNOVATION GRANT

Deadline: Friday, May 9, 2025 at 4:30 PM

This guide provides information about the criteria and application process for the *Childcare Research, Policy Development and Innovation Grant*. This grant is one of the many offered through the Social Policy and Projects Grants Program. Other grant programs are detailed on the City's web page at: <https://vancouver.ca/people-programs/community-grants.aspx>

PURPOSE

Childcare Research, Policy Development and Innovation Grants support projects that improve childcare practice throughout the City of Vancouver, or that address key issues in the field of early learning and care. The overarching goal of these grants is to support the development of a universal system of quality, accessible and affordable childcare services in Vancouver. Projects that are in close alignment with the City's new childcare strategy, and which support its early actions will be recommended.

DEADLINES

We anticipate two application intakes this year for *Childcare Research, Policy Development and Innovation Grants*. The second application deadline for 2025 is September 26th. Please visit our website for updates: <https://vancouver.ca/people-programs/community-grants.aspx>.

ELIGIBILITY

Primary

1. The applying Organization must be a registered non-profit society, community service co-op or social enterprise wholly governed by a non-profit and in good standing with the Registrar of Companies; OR a registered charity, in good standing with the Canadian Revenue Agency; OR a First Nations Band. Educational institutions may apply if they partner with a Vancouver-based non-profit organization.
2. The Organization must have an independent, active governing body composed of volunteers. No staff member can be a voting member of the Board or Executive.
3. The Organization's by-laws must have provisions that no Board member can be remunerated for serving as a director.
4. The organization must demonstrate accommodation, welcomeness and openness to people of all ages, abilities, sexual orientation, gender identities (including trans*, gender-variant and two-spirit people), ethnicities, cultural backgrounds, religions, languages, under-represented communities and socio-economic conditions in its policies, practices and programs, except in instances where the exclusion of some group is required for another group to be effectively targeted.
5. The Organization shall not act in the capacity of a funding body for, or make grants to, other groups or organizations.
6. The Organization must have the demonstrated functional capacity and sufficient financial resources to complete the project for which funding is sought.

7. The Organization must be in compliance with the [Canadian Charter of Rights and Freedoms](#) and the [British Columbia Human Rights Code](#).
8. The Organization must deliver the funded project in Vancouver to Vancouver residents.

Exceptions to the above criteria may be approved at the discretion of the Managing Director of Social Policy & Projects. The City also reserves the right to apply other evaluation criteria that it deems relevant.

GRANT ALLOCATIONS

There is no set maximum for grant allocations; however, funding is limited and grant amounts are dependent on available funds.

ASSESSMENT

Social Policy staff review applications in the context of [the City's approach to children and childcare](#) and provide recommendations to Vancouver City Council for final decisions. Applicants will be notified of staff recommendations in advance of the Council meeting date.

HOW TO APPLY

Please contact Karen Quinn Fung at karenquinn.fung@vancouver.ca to discuss your project. **This grant is by invitation only.** Projects that have been selected to proceed to the application stage will be directed to the City's online grants management system using a custom code.

The short online application will ask for project details including a description of the project, intended partners, timelines, anticipated outcomes, and a detailed project budget that can be uploaded as an Excel file.

QUESTIONS?

For more information, please contact:
Karen Quinn Fung, Social Planner, karenquinn.fung@vancouver.ca