



Company Name: _____

Name of contact: _____

Phone number: _____

COMMERCIAL DECAL APPLICATION FORM

*Copy of valid ICBC insurance for all vehicles must be submitted along with this form

Multiple Pages of this form may be submitted for larger fleets.							Office Use Only		
A	B	C	D	E	F				
ICBC Registration #	Gross Vehicle Weight (GVW)	Provincial Licence Plate #	Signage on vehicle Y/N	If no signage, existing Commercial Plate #	New Comm Plate req'd Y/N	Municipal Decal	Commercial Permit Decal	New Plate Number	
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									
22									
23									
24									
25									

APPLICATION INSTRUCTIONS

Column	Description	Instructions
A	ICBC Registration number	Write the full ICBC Registration number. Include any zeros.
B	Gross Vehicle Weight (GVW)	From ICBC paperwork, write the Gross Vehicle Weight. If there is no GVW, write the Net Vehicle Weight (NVW) instead.
C	Provincial Licence plate number	From ICBC paperwork, write the full Provincial Licence plate number.
D	Signage* on vehicle (Y/N)	Write "Y" for yes, "N" for no. An unsigned vehicle requires a Commercial Permit plate
E	Existing Commercial plate number	If the vehicle has previously been issued a Commercial Permit plate, record the plate number, otherwise leave blank.
F	New Commercial Plate required? (Y/N)	Write "Y" for yes, "N" for no. Yes if vehicle needs a new Commercial Permit plate or if existing plate has been damaged and needs to be replaced.

* Signage affixed to the vehicle is considered Permanent Signage and valid if:

- includes business name and address
- is on both sides of vehicle
- is no less than 5 cm (2 in) high
- is affixed to the vehicle with:
 - High-performance pressure sensitive vinyl
 - Reflective sheeting
 - Painted enamel

!magnetic signs are not permanent and are unsuitable under this bylaw!

Submit completed form with photocopies of current ICBC registration and insurance documents for all vehicles:

- by email to commercial.decal@vancouver.ca
- by fax to 604.873.7142 (provide contact name & phone number on the cover sheet)

Please allow up to seven days for processing.

We will contact you when your decals (and plates) are ready for pick up at:

Vancouver City Hall - Revenue Services Department
 First Floor - 453 W. 12th Ave
 Vancouver BC