IT’S EASY TO CREATE AN ONLINE ACCOUNT

Our online system is the quickest and easiest way to apply for permits and to access a full record of your past applications and inspections all in one place.

Visit vancouver.ca/permits/apply to create your account.
CREATE AN ACCOUNT

To register for an online account, visit vancouver.ca/permits/apply and follow these steps:

1. Select Create an account.
2. Complete all the fields marked with a red asterisk (*).
3. Be sure to select a security question and answer in case you forget or need to reset your password.
4. Select Finish Registration.

ACTIVATE YOUR ACCOUNT

After registering for an account, you will receive an email with instructions to activate your account.

You will need to complete the following steps to fully activate your account and apply online for permits:

1. Select click here in the email message to begin the process to activate your account.
2. In the Activate your account screen, select the Password field and enter the password you used when you created your account.
3. Select Activate.

COMPLETE YOUR PROFILE

After your account has been activated, complete your profile by following these steps:

1. Click on Profile in the red error message box.
2. In the Profile screen, verify your contact information and select Mailing Address.
3. In the Mailing Address screen, select an Address Type from the drop-down list.
4. Complete the address fields marked with a red asterisk (*).
5. Select Save and Close.

HAVE QUESTIONS OR NEED MORE INFORMATION?

Contact us at 604-873-7611