

ANNUAL ELECTRICAL PERMITS

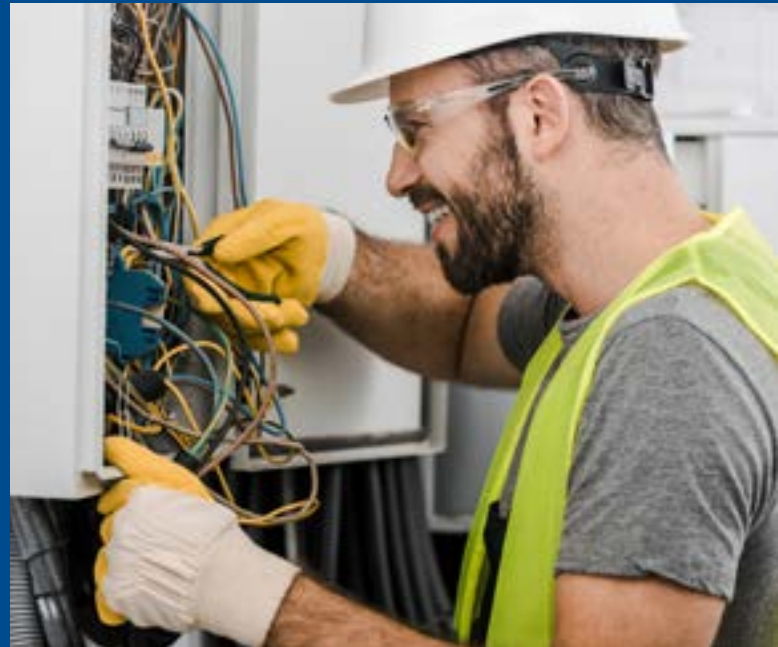
HOW TO APPLY

Apply online at vancouver.ca/electrical-permit

Your application must include the name, contact details (including email & phone), and registration number of the Field Safety Representative (FSR) responsible for your site and the service capacity for your premises.

Your annual permit will be reviewed after a complete application and payment are received.

THE ELECTRICAL INSPECTIONS BRANCH OVERSEES THE SAFE INSTALLATION AND OPERATION OF TECHNICAL SYSTEMS AND EQUIPMENT.



Your electrical system must meet the operation and maintenance requirements of electrical equipment specified in the Safety Standards General Regulation, Vancouver Electrical By-law 5563, and Canadian Electrical Code Part 1.

ANNUAL ELECTRICAL PERMITS

Visit vancouver.ca/electrical-permit to learn more and apply for your annual permit.

WHY DO I NEED AN ANNUAL PERMIT?

An annual permit is needed to ensure a qualified individual installs, alters, maintains, or operates electrical equipment. All licensed contractors are required to keep up to date with changes in the Act and Regulations.

WHEN IS AN ANNUAL PERMIT REQUIRED?

An annual permit is required for electrical equipment when:

- electrical supply is greater than 500 kVA; or
- service capacity of electrical equipment is capable of handling an electrical supply of over 500 kVA such as a service switch, main transforming equipment, electrical panel, or transformer; or
- the operation or design that requires regular or ongoing maintenance; or
- operated or maintained for existing emergency service

For a complete list of requirements, please refer to Electrical Bylaw 5563 and Electrical Bulletin 2019-003-EL:

bylaws.vancouver.ca/5563c.pdf

vancouver.ca/files/cov/2019-003-electrical-annual-permit-operating-permit.pdf

BENEFITS OF HAVING AN ANNUAL PERMIT

- Approval to install new equipment, relocate equipment, or make minor alterations such as adding lighting, wiring or plugs
- Security that a qualified person is in control of the maintenance of your property's electrical system
- Assurance that your electrical system is safe and compliant with regulations
- Know you have done your due diligence as a property owner or manager

“OUR GOAL IS TO REDUCE SAFETY RISKS THROUGH INSPECTIONS, EDUCATION AND ENFORCEMENT.”

WHO CAN OBTAIN/RENEW AN ANNUAL PERMIT?

The following people may apply for and renew an annual permit:

- The owner of the electrical equipment or the owner/agent of the premises.
- The person having the custody, care, management or use of the electrical equipment.
- Owners' representatives or a person/party authorized by the owner to act as their agent
- A licensed electrical contractor who holds a Vancouver license