



August 17, 2016

Distributed via email

Dear Community Centre Association Presidents and Directors,

Re: JOA Consultation Process - Fall 2016

Thank you for your constructive and generous participation in the Joint Operating Agreement Consultation Process, and for all your feedback on the draft content throughout Phase I.

I am writing to provide you with more information on the process and timeline for this Fall, as we continue our journey towards finalizing a new JOA that recognizes the contribution of both parties before the end of this year.

Below is a table that summarizes the overall JOA Consultation Process timeline:

PHASE	TIMELINE	PURPOSE
Phase I: Consultation	May to July	Gather CCA Partner feedback on draft JOA content (key terms of new JOA).
Phase II: Validation/Verification	September	Present & Review full JOA with CCA Partners.
Phase III: Final JOA Consideration and Ratification	October to November	Present full JOA to Park Board. Distribute to CCAs for consideration and ratification.

We have now completed Phase I Consultation. In the next couple of weeks you will be receiving revised material (Draft #2) for JOA content discussed at Sessions #3 and #4. Revisions to content for Session #5 will be addressed in the full JOA.

I also want to let you know that in response to your feedback provided for Session #4 - Budget & Financial matters - we would like to discuss an alternate approach to the investment fund/equity mechanism together on September 10th.

Phase II: Validation/Verification

In September, as previously discussed, we invite you to attend three Saturday meetings to review the full JOA.

- **Saturday, September 10 (10:00am-2:00pm): Orientation to the full JOA**
We would like to take the opportunity to present the full JOA and walk you through a summary of what was included from the feedback in Phase I as well



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as key terms. Note: This session is envisioned to be an orientation to the JOA towards a shared understanding of the document. We do not intend to formally collect feedback as part of this presentation.

- **Saturday, September 17 (10:00am-2:00pm): Discussion and Collection of Feedback on First Half of Full JOA**
- **Saturday, September 24 (10:00am-2:00pm): Continued Discussion and Collection of Feedback on Second Half of Full JOA**

At the September 17 and 24 meetings, we will specifically be seeking feedback on any key issues that may remain unaddressed in the document at this point. The intention is not to spend the time wordsmithing language.

All CCA Board members are welcome to attend the meetings and/or provide comments through an online survey. The survey will be open from September 10 - September 27 (closing three days after the last meeting on September 24).

Once the survey closes on September 27, we will review any final comments and prepare the final JOA, incorporating useful feedback on any critical omissions from our final JOA document.

Phase III: Final JOA Consideration and Ratification

A special Park Board Public Meeting will be held on Wednesday, October 19 for the Board to receive the new JOA. There will be opportunity for CCA Board members and the public to speak to Park Board Commissioners at this meeting.

If approved by the Park Board, the full JOA will be circulated to CCAs the week of October 24-28. CCAs are asked to review, consider and sign the final JOA by November 30.

I want to thank all CCA Boards and Directors for your ongoing and continued support during this process. The Board is committed to this process and to our continued partnership. We are confident that together we are on the path to achieving a new JOA that is fair, reasonable, recognizes the roles of both parties, and delivers the best possible recreation services for all Vancouver residents.

If you have any questions about the process, please feel free to contact our facilitator Raymond Penner at strategicactiongroup@telus.net.

Sincerely,



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