Style Guide & Samples

For Film Permit Applications that require map submissions

Overview

This style guide should be used by anyone who needs to create and submit a map as part of the film permitting application process. Using the standards outlined in this map will help expedite the review and approval of film permits. With some forethought into map design a well crafted map can also be used for multiple purposes saving the map creator valuable time.

When are maps required

Maps are required for the following applications:

- 1) Polling results (required)
- 2) Parking request (required)
- 3) Addendum to Notification letters (optional)

Selecting a "Base Map"

A base map should be simple and without clutter of unnecessary labels and information not relevant to the permit application process. Additionally, the base map must accurately display the property lines and addresses within the map area. For these reasons it is recommended that base maps be captured from the City of Vancouver's mapping system VanMaps at the following link

https://vanmapp.vancouver.ca/pubvanmap_net/

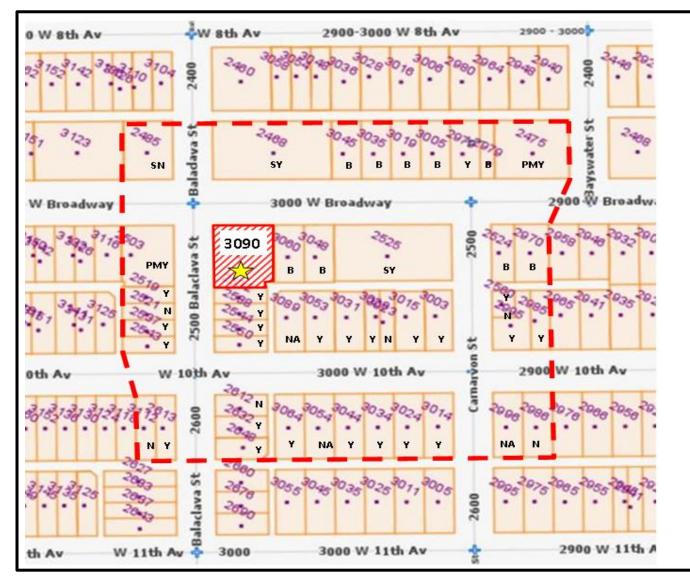
Additionally, before you screen capture your base map please make sure of the following:

- It is grey scale friendly (not satellite)
- · Property lines and addresses are clear
- Not cluttered with unnecessary labels

Labelling and Legends

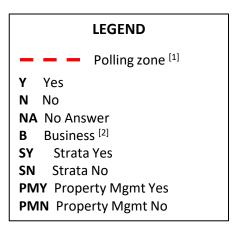
Simple and consistent labeling of maps ensures that they can be reviewed visually. Additionally, labelling needs to be greyscale friendly as maps may sometimes printed and distributed in black and white. The following pages include sample maps with good examples of the type of labels and legends that work best

Sample Map | Polling Results



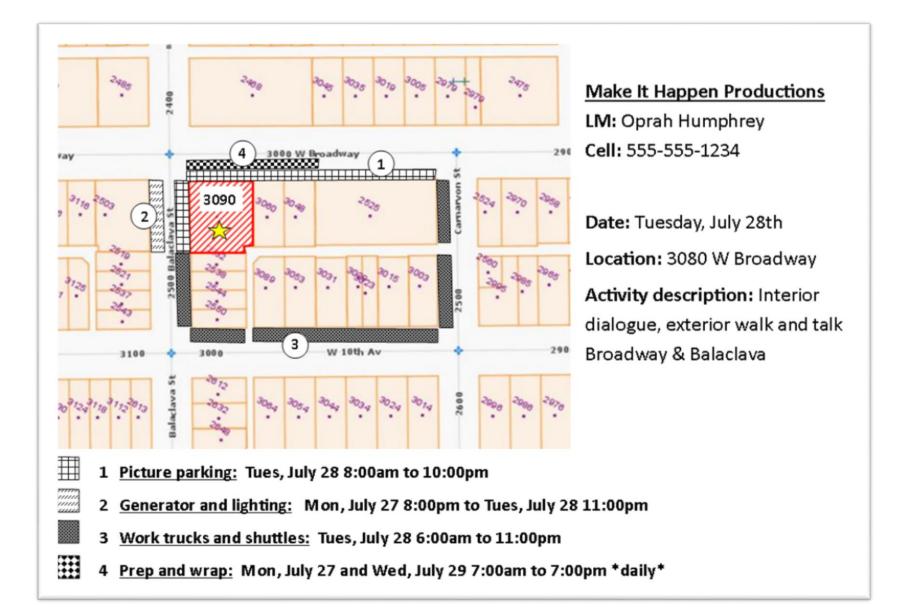
Make It Happen Productions LM: Oprah Humphrey Cell: 555-555-1234

Date: Tuesday, July 28th Location: 3080 W Broadway Activity description: Interior dialogue, exterior walk and talk Broadway & Balaclava



[1] Polling zone includes all properties affected by any form of activity near or away from set, including equipment, vehicle and lighting areas [2] Polling of businesses in polling zone that are closed during proposed curfew extension time is not required.

Sample Map | Parking Request



Alignment with supporting documents

Notice of Filming Parking details on the notice are entered in the middle section of the notification template.

TSZ Request Form The TSZ Request form is a required document that must accompany a parking request map. Ensure the numbers in the far right column of the TSZ Request form match the reference numbers on the map.

Type

Type:

Block #

Block #

Production/Event Name Episode (if applicable)

Mac

Reft

2

NOTICE OF FILMING



The following filming activity is scheduled in your area. This activity falls within the City's standard hours of filmina.

Standard hours of filming:

Monday - Thursday	7 am - 11 pm
Friday	7 am - 12 am
Saturday	8 am - 12 am
Sunday & holidays	8 am - 11 pm

roduction company is applying cessary permits and is bide by the City's filming required quidelines If you have any quest r concerns about this filming activity. contact the City or production

company noted below. IMPORTANT INFORMATION

Please have this translated *PENSEIGNEMENTS IMPOPTANTS*

Prière de les faire traduire 重要資訊 請找人為你翻譯 Dates and Times: Tuesday, July 28th from 7:00am to 10:00pm

Production Company: Make It Happen Productions

Location: 3080 W. Broadway

Filming activities include

Scenes consist of interior dialogue, and exterior actor walk and talk on the south sidewalk of 3000 W. Broadway and on the east sidewalk of 2500 Balaclava St.

Pedestrians on the south side of 3000 W. Broadway and the east side of 2500 Balaclava may be subject to brief stoppages while filming our exterior scenes.

Make It Happen Productions will be ensuring that all Provincial Health, Worksafe BC and industry standard safety protocols related to Covid19 are in place at all times on set.

S Temporary "No Stopping" zones include

entifiable markers number) ayer of VanMap

Tuesday, July 28th from 8:00am to 10:00pm The south side of 3000 W. Broadway from Balaclava to Canarvon Monday, July 27th at 8:00pm to Tuesday, July 28th at 11:00pm
The west side of 2500 Balaclava from W. Broadway to the south property line of 2508 Tuesday, July 28th from 6:00am to 11:00pm The north side of 3000 W. 10th Ave from Canarvon to Balaclava Monday, July 27th and Wednesday, July 29th from 7:00am to 7:00pm Daily

Meter Details

Rat

The south side of 3000 W. Broadway from Balaclava St. east half a block

重要资讯 请找人为你翻译

	INSTRUCTIONS:	ence number that corresponds to your site map whias: intersecting streets, meter #'s, lamp post #, build	ng addresses, property lines, or other i
Make It Happy Production	1) For each line, provide a refere	ence number that corresponds to your site map uch as: intersecting streets, meter #'s, lamp post #, build se the meters' 6 digit alphanumeric code (typically in the ion, parking restrictions, meter rates and more can be	format xx-xx-xx) (NOT the Pay-by-Phot
ent 5080 W Broadway	2) Use landing meter hooding u 28-Jul-20 3) For parking meter hooding u	uch as: intersecting streep, includes se the meters' 6 digit alphanumeric code (typically in the ion, parking restrictions, meter rates and more can be streamage rest.	found in the trans
Occah Humphrey	PRO TIP: correct street locate	ubvermap net	Signage Details

from

Side(s)

ocation Address/Street Segn Meter ID's ilm/Event date(s) End Time Date \$1.00 Start Time 6 30-30-28 follow up contact na Purpose Start Date 555-555-1234 10:00 PM Jul-28-2020 \$2.00 Location Details 8:00 AM 1 ollow up conta 8m-25-01 Landmark Description Jul-28-2020 11:00 PM Jul-28-2020 Signage area 8:00 AM Carnarvon Jul-27-2020 Street Description 11:00 PM to Balaclava Jul-28-2020 \$1.00 from South SPL of 6:00 AM 2 Street Name Jok Trucks Side(s) 30-30-28 Jul-28-2020 Street 7:00 PM W to: 2508 Block # 3000 Type Jul-29-2020 from West Broadway 7:00 AM W Broadway side(s) Balaclava iding Jul-27-2020 Street to: 2500 Type Camarvon Block # from North East 1/2 Blk Side(s) Balaclava Street 10 Type: Balaclava 3000 Block # South from side(s) W 10th Street to: Type Block # 3000 from Side(s) W Broadway 10. Type: Block # from Side(s) 10