



Vancouver Food Policy Council Meeting Minutes Wednesday, July 18, 2007

Co-Chairs: Andrea Reimer, Carole Christopher

Council Members: Chris Miewald, Spring Gillard, Melanie Kurrein, Deepthi Jayatilaka, Janine de la Salle, Aron Bjornson, Carol Ranger, Andre LaRivière, Barbara Joughin, Herb Barbolet, Vickie Morris (Social Planning Department Liaison)

Liaison(s): Spencer Herbert (Parks Board)

Invited Guests: David Coney (Ministry of Agriculture), Trish Kelly (incoming member)

Regrets: Susan Kurbis, Yona Sipos, Barb Seed, Karin Schreurs, Doug Aason, Devorah Kahn (Food Policy Coordinator - on leave), Mario Lee (Social Planning Liaison), Peter Ladner (City Council Liaison), Shirley Wong (School Board Liaison)

1. Opening:

- 1.1 Introductions
- 1.2 Review Meeting Agenda
- 1.3 Consent Agenda - June Minutes approved

2. Updates:

Terms of Reference/Appointment Process - Deepthi J
Submission has been postponed as the July City Council agenda was too crowded. City Clerk's revisions have been reviewed and although the revised document has less detail, it is acceptable. The one major change is that the City Clerk requires 21 members: the appointment of the 21st member can occur after ToR are approved which is expected in September. Details from the new ToR will be incorporated into the Orientation Manual.

3. Action Items from June Mtg

Community Kitchen Project - Andrea R

July date was not feasible for a majority of members, next opportunity is October. General agreement, **ACTION:** Andrea R will send a new survey.

4. Budget -

A document was circulated summarizing the FPC's expenditures for the year to date. Spending year runs from January to December, although in 2007 expenditures were delayed until March due to the "Triple R Review" of advisory committees by City Council. \$12,020.65 is remaining for the current year. There was some question regarding an \$808.89 expenditure for a conference in Victoria that the FPC was unaware of. Andrea will follow up with Mario Lee/Samara Brock.

Spending proposals were submitted as follows:

A. Barbara J. (on behalf of Food Charter working group)

1. Food charter workshops - \$1000 (four to six workshops in the fall)
2. Food charter printing - \$1500 (3,000 copies for distribution at workshops, public events, forums, possibly mailing. Estimate does not include design/layout).
3. Eco density meeting room - \$100. (Small amount, negotiable)

B. Spring G. (on behalf of Communications Committee)

1. Identity Package - \$3,500 (design and printing of logo, letterhead, letterhead template, sticker design and printing, brochure, PowerPoint template, banner)
2. Brochure printing - \$4,500 (Format similar to foldable bike map, with foodshed or similar map and text on reverse. 5,000 copies)
3. Website - \$3,500. (Needs commitment from members to develop dynamic content. One person to coordinate plus webmaster.)

C. Herb B. (on behalf of the former Food Access working group)

1. FORC Report printing - \$1,240 (Quote from City for 100 copies; 500 copies = \$6200. For distribution to City Council, key City Staff, other gov't, key stakeholders)

Discussion ensued and the following decisions were made:

- A web development committee was created to begin work on a website for 2008. Barbara J, Carole C, Janine dIS have agreed to work on this. A call to other members not present at the meeting will be put out. A budget of \$200 was granted for this sub-committee. The intention is to have a plan in place in order that the 2008 budget can be used, in part, to support a web site.
- Print run for food charter cut back to 1,000. Will explore including text of all or party of the food charter in larger piece.
- Eco density meeting room - item removed to create larger contingency. Other options (such as free rooms at VCH unit offices) will be explored.

The following budget has been approved to be put forward to Planning.

Vancouver Food Policy Council Expenses January - December 2007		
Starting Budget	15,000.00	
Expenses to Date	(2,979.35)	
Remaining at July 18, 2007	12,020.65	
Approved to end of 2007		
Meeting Expenses	200.00	Food for monthly meetings
Office Supplies and Services	500.00	Admin support
Food Charter Community Workshops	1,000.00	5 x \$200 each
Food Charter Printing	700.00	1,000 copies
Identity Package	3,500.00	Design and printing (logo, letterhead, letterhead template, sticker design and printing, brochure design, PowerPoint template, banner)
Brochure printing	4,500.00	5000 copies Format similar to foldable bike map, with foodshed or similar map and text on reverse
Website Development Committee	200.00	Meeting support
FORC Report printing	1,230.00	100 copies through City
Contingency	190.65	
Total Approved Expenditures	(12,020.65)	

5. Presentation - Urban Agriculture Guidelines

Christine Tapp & Vickie Morris, Social Planning Staff; Mary Beth Rondeau, Planning Dept.

Have held 2 previous consultations with the community and the development community. Aim is to make guidelines useful for advancing the creation of gardens. Invites FPC members to submit names/groups for further consultation. Have gone to Policy Implementation Advisory Committee, will return later in the process. This is a clear policy for the city, emerging out of the Green Building Strategy. UA has been a priority since SEFC began in mid-1990s. Current guidelines would be used as leverage when granting conditional approval of other aspects. Focus is on shared gardens in multi-unit residential developments, later could be adapted to businesses such as hotels. Design elements to promote social interaction by co-existing with other amenities (eg. close to washrooms, cooking facilities, etc.) SP will work with Strata to troubleshoot problems and

resolve conflicts through a Community Developer in the beginning and possibly longer. The City approves plans, but doesn't have authority to dictate distribution. Vickie clarified that point 3.1.4.h of the draft guidelines is for the transition period until the strata council takes over.

FPC recommendations:

- Change width of plots to 3' instead of 4'.
- Encourage training for proper use of composters
- Include storage for compost materials
- Include rain barrels (if issue not covered by Green Building Strategy)
- Develop design with systems perspective
- Possibly require mulch during initial transition phase
- Include edible flowers in edible plant list
- Clarify 'Application and Intent' section

SP has the capacity to regulate and also undertake some community development work. However, concepts such as revenue generation are beyond the scope of the Department. FPC will receive updates and be invited to public consultations. FPC will discuss how to support future guidelines.

6. Other Business:

6.1 Update on Provincial/Regional Food Policy Councils + Liaison members to VFPC - Herb B David Coney is investigating the possibility of establishing a province-wide FPC or (more likely) a Food Roundtable. GVRD has spoken of creating FPC, has decided to encourage community to develop regional FPC. Suggestion to form a liaison committee for intergovernmental communication to be discussed at September meeting.

6.2 Plenty Festival/FPC participation - Spring G
Sept 30, 10-4 at Van Dusen. Have formed committee. There will be fresh food drive, are partnering with the *Vancouver Courier*. Will be looking for volunteers for the booth: if interested, contact Spring.

6.3 VFPC representative to Sorrento - Workshop - Reflections on BC's Food Policy Councils
Sept 14-15. Herb and Janine are going and will represent the VFPC.

6.4 Food and vegetable access planning project - Andrea R
Consultative process to improve access for low income people. Looking for participation.
ACTION: Andrea will send out more information and invite people to volunteer.

Announcements

- UBC Geography students created a 'How to Start a Community Garden' manual which will be posted on City website
- Melanie - school food policy group successful in convincing school board to start a garden at Windermere Secondary School. Noted that DVD was very useful in convincing Grounds staff.
- Peter Ladner has expressed interest in revisiting the topic of commercial urban agriculture based on model of Beijing.
- David Coney-CR-FAIR is moving toward setting up a food policy council, Steve Pedderson wants to do paper on food security in face of disaster (document distributed)
- Andrea - Kits market opened on July 14, 2007 with remarkably large attendance.

Meeting adjourned at 8:04pm.