



2022 City of Vancouver Homelessness Action Week Grants Application Package

The following outlines the forms that applicants will fill out on the VanApply website for 2022 HAW grants.

All questions are mandatory unless otherwise indicated.

Application

SECTION 1 | GENERAL INFORMATION

HAW APP 1.0 **Organization's Common Name**

The name the organization generally operates under (not necessarily the Registered Organization Name)

[Text Box]

HAW APP 1.1 **Organization's Legal Name**

As filed with BC Registrar of Societies or Canada Revenue Agency Charity or Charitable Organization under Canada Not-for Profit Corporations Act and include DBA title), or First Nations Band.

[Text Box]

HAW APP 1.2 **Are you being hosted by another organization?**

Hosting is also sometimes called fiscal sponsorship, and indicates when an organization with established administrative skills helps another organization with administrative, financial and governance tasks. In some cases, the hosting organization may be the legal applicant for the grant.

[Yes/No]

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HAW APP 1.3 **Main Contact for This Grant Application**

- First name [Text Box]
- Last name [Text Box]
- Title [Text Box]
- Telephone [Text Box]
- Email [Text Box]

HAW App 1.4 **Project Title**

[Text Box]

HAW App 1.5 **Requested Funding Amount – Up to \$3,000**

[Text Box]

HAW App 1.6 **Consent to Communication**

I consent to receiving emails and other communications from the City of Vancouver about grants and other updates, and information about Homelessness Services initiatives. I understand that I may unsubscribe from the City's email list at any time by clicking the unsubscribe link that will appear at the bottom of each email.

[I consent/ I do not consent]

SECTION 2 | ORGANIZATIONAL PROFILE

HAW App 2.0 **Has your organization received funding from a HAW Grant in the past?**

[Yes/No]

HAW App 2.1 **What years did your organization receive a HAW Grant (if Yes to HAW App.20)?**

[List of years]

HAW App 2.1a **Has your organization submitted a Final Evaluation Report for previous HAW grants (if applicable)?**

Note: Applications will not be considered if Final Evaluation Reports for previous HAW grants have not been completed and submitted to the relevant City of Vancouver staff. If the grant monies were for 2021, relaxations on final reporting & project wrap up will be taken into account due to the COVID-19 pandemic, as the project may still be underway.

[Yes/No]

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HAW App 2.1b **Previous Project Information** *(if applicable)*

- Project Name [Text box]
- Amount Funded [Text box]

HAW App 2.2 **Is your organization receiving, or have you applied for other City of Vancouver funding for this particular project?**

[Yes/No]

HAW App 2.2a **City of Vancouver Funding Information**

- City Department [Text box]
- City Contact [Text box]
- Funding Stream [Text box]
- Funded Amount [Text box]

SECTION 3 | 2022 PROJECT DESCRIPTION

HAW App 3.0 **Organization History**

Please provide a brief history and description of your organization, including the types of services, programs and activities that it provides.

[Text Box]

HAW App 3.1 **Project Title**

[Text box]

HAW App 3.2 **Project Description**

Describe the proposed project and its purpose, including how your primary population group(s) will be impacted, the community gap/need your project addresses and the intended positive impact your project will have on the community it serves.

[Text Box]

HAW App 3.2a **Augment and Enhance**

Please describe how this project will augment and enhance the work your organization does to support individuals experiencing homelessness or at risk of experiencing homelessness in Vancouver.

[Text Box]

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HAW App 3.3 **Project Timelines**

Please describe the timelines of the proposed activities including:

- When do you expect to plan and prepare your event or project?
- What date(s) will your event or project occur?

[Text Box]

HAW App 3.3a **When do you expect to submit your final report?**

****This is required as part of funding****

[Date box]

HAW App 3.4 **Project Deliverables**

List in point form the deliverables you intend to measure to show the success of your project in your final report. Examples of things to include:

- Opportunity to serve vulnerable populations
- Understanding the needs of those experiencing homelessness
- Positive impacts of participating organizations (connection with other service agencies, enhancing sense of community, understanding the needs of those experiencing homelessness).
- You may also want to include deliverables and expected outputs such as:
 - Number of information workshops delivered;
 - Number and demographics of guests accessing services number of nutritious meals served, etc.

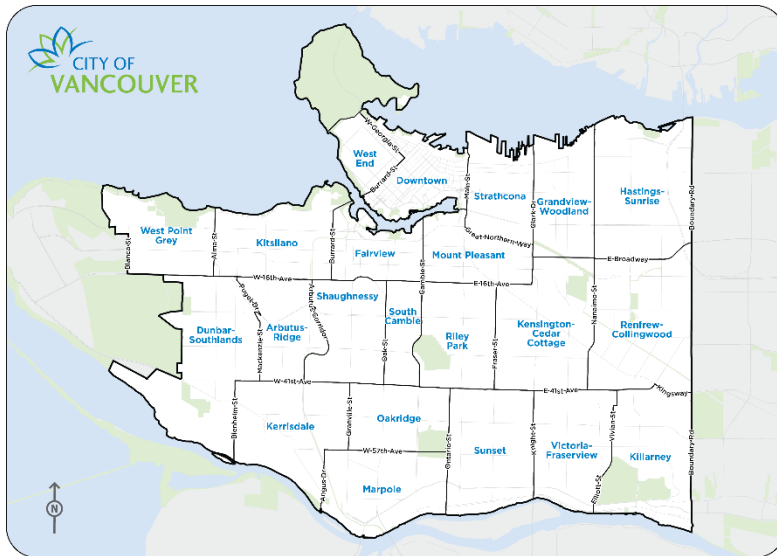
[Text box]

[Continued on next page]

SECTION 4 | NUMBER AND DEMOGRAPHICS OF PARTICIPANTS

HAW App 4.1 Project Neighbourhood

Please select the geographic neighbourhood(s) of Vancouver that your project intends to serve.



- Arbutus-Ridge
- Downtown
- Dunbar-Southlands
- Fairview
- Grandview-Woodland
- Hastings-Sunrise
- Kensington-Cedar Cottage
- Kerrisdale
- Killarney
- Kitsilano
- Marpole
- Mount Pleasant
- Oakridge
- Renfrew-Collingwood
- Riley Park
- Shaughnessy
- South Cambie
- Strathcona
- Sunset
- Victoria-Fraserview
- West End
- West Point Grey
- All neighbourhoods
- Other subareas (including DTES, Chinatown, etc.)

[Check all that apply]

HAW App 4.2 Please provide the number of individuals who are anticipated to access or benefit from this project

Note: if you anticipate that a person will participate more than once in the same project activity, count that person only once.

- Anticipated number of individuals impacts by grant in the coming year [Text box]
- Percentage of those individuals who are living in Vancouver [Text box]

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HAW App 4.3 **Groups this project intends to serve and/or engage**

The next question asks about the individuals your project intends to support and explores the intersections of race, gender, income and other factors to help us understand the population(s) that you intend to serve. This information will be used for aggregated statistical purposes only, and will not be used to report out on any one project.

To the best of your ability, please describe the groups this project intends to serve and/or engage.

For example, seniors, youth, families, people who identify as Indigenous, people who identify as Black, people whose first language is not English, etc. Please provide as much information as needed in order to show how the population(s) your project will serve are positioned based on their intersecting identities of race, gender, income and other factors.

[Text box]

SECTION 5 | EQUITY & PARTNERSHIPS

HAW App 5.1 **Equity**

In July 2021, City of Vancouver adopted an [Equity Framework](#) to address systemic racism and to reduce barriers for those who have historically experienced the most exclusion, violence and harm.

This framework is an internal document that will shape how the City, as an employer and policymaker, provides additional supports for equity-seeking groups in order to advance fair conditions for all people. For more information about the City's approach, we invite you to read more about the many steps that the City of Vancouver is taking to address racism and inequality here: <https://vancouver.ca/people-programs/equity-diversity-inclusion.aspx>

Equity recognizes that people are positioned differently in our communities, based on their intersecting identities such as race, class, gender, gender expression and sexual orientation, ability, immigration, among others. City policies and practices disproportionately impact communities that are situated within these intersections. Therefore, equity seeks to remove barriers embedded in our policies and practices and provide appropriate resources and supports needed for each community to prosper.

With the development of these guiding equity principles, our grant programs will be increasingly aligned with them to better support groups that have traditionally been excluded.

Please describe how your project's target population, and if applicable, any equity-seeking groups, will be served by the project

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This could include how you identify and address any disparities, such as the racial and gender diversity of your leadership and staff, or how you apply equity principles when designing your projects or programs, or when engaging with equity seeking groups.

[Text box]

HAW App 5.2 **Partnerships**

Describe how you have worked or will work with the community and other organizations in the planning and development of this project and how these or other partners will be involved in the delivery of the project and/or its evaluation.

Indicate which partners you have already approached and received a commitment from. If an organization is specified below, please make sure that initial engagement with that organization has already occurred.

Projects will be evaluated, in part by how your organization and project demonstrate strong partnerships or ability to leverage new partnerships with this project. Priority may be given to proposals that demonstrate a strong level of partnership with a range of key local stakeholders.

[Text box]

HAW App 5.3 **Impacts of COVID-19 (Optional)**

If your organization has been impacted by the COVID-19 pandemic, please describe how.
(Optional)

Something you might want to share include: how your organization has adapted its services, any increases/decreases in demand, impact on revenue and expenses, impact on staff and volunteers, or specific impacts on the population you serve.

[Text box]

Program/Project Budget

Project Title

[Text box]

Total Requested From City of Vancouver

[Text box]

HAW BUDG 1.0 I would like to upload a budget.

[Yes/ No – if no, please fill out Project Expenditures table below]

PROJECT EXPENDITURES

Do Not use commas in numbers

	Expense	Description of Expense	Proposed Cost
1			
2			

Total:

PROJECT REVENUE

Do Not use commas in numbers

Source of funds, including in-kind donations and contributions from partners. List each individual revenue source, e.g., specific Provincial Ministries, Federal Departments, Foundations, etc.

	Name of Funder	Amount
HAW Grant	N/A	
Other Funder (if applicable)		
Other Funder (if applicable)		
Other Funder (if applicable)		

Total:

HAW BUDG 1.0a **Project Budget Upload.** (Optional)

Please attach a budget with a breakdown outlining detailed revenue (including in-kind) and detailed expenses.