

# Step-by-step guide on preparing to complete the Heritage Façade Rehabilitation Program application form



## Heritage Façade Rehabilitation Program

### Heritage Façade Rehabilitation Program: Introduction

Before completing this form, check the following:

- I have reviewed the [Heritage Façade Rehabilitation Program \(HFRP\) Policies and Procedures](#) (834 KB).
- The City of Vancouver retains the right of ultimate approval throughout the review and the decision-making process.
- I am aware that submissions that are incomplete may be difficult to assess, delay processing, or could be excluded.

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## Heritage Facade Rehabilitation Program

### Heritage building information

Property information

Address

Legal description

Is the building on the Vancouver Heritage Register?

Yes

No

Is the building primarily constructed of unreinforced masonry?

Yes

No - describe the building construction

Building tenure

Private

Public - if publicly owned, indicate the length of lease agreement with the City of Vancouver



## Heritage Facade Rehabilitation Program

### Applicant information

Name of applicant (if non-profit, as filed with BC Registrar of Societies)

Name of building owner(s) (if different from the applicant)

Contact person and title

Mailing address

City

Postal code

Telephone

Email address

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## Heritage Facade Rehabilitation Program

### Project information

Provide a list of the proposed scope of conservation work and/or seismic stabilization of façade architectural features. Refer to the [HFRP Policies and Procedures](#) (834 KB), particularly Section 4: Eligible Work.

Words used: 0 out of 500.

A development permit application is required for the HFRP application to be considered.

Application number

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## Heritage Facade Rehabilitation Program

### Consultant information

Name of consultant

Company name

Address of consultant

Phone number

Email address

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## Heritage Facade Rehabilitation Program

### Application submission checklist and signature

Statement of Significance (PDF or Word Document preferred)

Conservation Plan outlining conservation procedures (PDF or Word Document preferred)

A minimum of 3 competitive cost estimates for the proposed façade work are required. (PDF or Excel Document preferred)

Owner's Authorization Letter (required if the applicant is not the property owner)

The owner acknowledges having read the Heritage Façade Rehabilitation Program Policies and Procedures and understands the conditions that apply to the submission of this application.

We reserve the right to not process the HFRP application until all required materials are received, including the Development Permit application.

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Sign name using mouse or touch pad

Signature of