

Step-by-step guide on preparing to complete the Heritage Incentive Program Expression of Interest form



Heritage Incentive Program

Heritage Incentive Program: Expression of interest form

Before completing this form, check the following:

- I have reviewed the [Heritage Incentive Program Policies and Procedures](#) (979 KB).
- I am aware that submissions that are incomplete may be difficult to assess, delay processing, or could be excluded.
- The City of Vancouver retains the right of ultimate approval throughout the review and the decision-making process.

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Applicant information

Name of applicant (if non-profit, as filed with BC Registrar of Societies)

Name of building owner(s) (if different from the applicant)

Contact person and title

Mailing address

City

Postal code

Telephone

Email address

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Heritage building information

Historic name of building

Building street address

Is the building on the Vancouver Heritage Register?

- Yes
- No

Is the building legally protected (designated) as heritage?

- Yes
- No
- Applying for designation

Has the building/site received or is currently receiving City of Vancouver incentives (grants, zoning, variances, density transfer, Community Amenity Contribution credits, property tax exemptions)

- Yes - indicate the year(s), amounts(s), and details of incentive(s) received
- No

Is the building primarily constructed of unreinforced masonry?

- Yes
- No - describe the building construction.

Does the building meet or exceed the Vancouver Building By-law design upgrade level S3?

- Yes - provide list of substantive upgrades proposed (e.g. fire-safety, seismic, non-structural, accessibility, energy upgrades)

- No

Building tenure

*Provincially or federally-owned buildings are ineligible.

- Private
- Public - if publicly owned, indicate the length of lease agreement with the City of Vancouver



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Project information

Describe the proposed level of upgrades by clarifying the following: level of retention and conservation; existing and proposed use; sustainability approach.

Words used: 0 out of 500.

Provide proposed verifiable upgrades deemed mandatory, particularly seismic and structural upgrades; fire and life-safety upgrades.

Words used: 0 out of 500.

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Expression of interest submission checklist and signature

Statement of Significance (PDF or Word Document preferred)

Heritage Conservation Strategy (PDF or Word Document preferred)

Cost estimate for Heritage Conservation Scope of Work (PDF or Excel Document preferred)

Professional building condition assessment report (seismic/structural and life-safety)

I certify that, to the best of my knowledge, the information provided in this Expression of Interest is accurate and complete. If submitted on behalf of a building owner, I certify that this Expression of Interest is endorsed by the building owner I represent. If submitted by a non-profit organization, we certify that this Expression of Interest is endorsed by the organization which we represent.

Sign name using mouse or touch pad

Signature of