

## Signing In/Creating a New Account

1. Click on the Sign in/Sign Up Button to log in to your account or to create a new account
2. To set up a new account follow system prompts and enter customer and contact information into applicable fields
  - a. Please note the \* denotes a required field - all other fields can be left blank
3. Check off “I am not a robot” and click submit
4. Check your email for a link to complete your account activation

