



Leisure Access Program

Self-Refer Application 2025-2026

Leisure Access provides **residents of the City of Vancouver with low-income** access to recreation programs & services at a reduced cost. Includes pools, fitness centres, rinks, and community centres.

Four options are available when completing a Self-Refer application.

Fully complete the application form and include proof of address dated within 90 days.

1. **You are a resident with low-income and do not receive income assistance or support from a non-profit or government agency.** Your combined family net income (line 23600) on your / your family's 2024 tax year Proof of Income Statement(s) is at or below:

Family Size	1	2	3	4	5	6	7+
Net Income	\$41,765	\$59,064	\$72,338	\$83,530	\$93,389	\$102,302	\$110,500

2. **Child Disability Benefit (CDB)**

You have a child (age 0-17) who qualifies for the Child Disability Benefit. Attach your Canada Child Benefit notice (base year 2024), showing the CDB. CDB serves as income verification.

3. **Disability Tax Credit (DTC)**

You, your spouse, or dependent (18+) qualify for the Disability Tax Credit. Include your 2024 tax year Proof of Income Statement (not Notice of Assessment) for each applicant. Your combined family net income is at or below:

Family Size	1	2	3	4	5	6	7+
Net Income	\$51,637	\$68,936	\$82,210	\$93,402	\$103,261	\$112,174	\$120,372

4. **Employment Insurance (EI)**

You currently receive EI. Include your/ your family's 2024 tax year Proof of Income Statement(s) (not Notice of Assessment), Service Canada letter showing start/end dates and benefit rate. Staff will calculate your projected net income. It must be at or below:

Family Size	1	2	3	4	5	6	7+
Net Income	\$41,765	\$59,064	\$72,338	\$83,530	\$93,389	\$102,302	\$110,500

SEE SUMMARY OF TERMS AND CONDITIONS ON NEXT PAGE

For full terms and conditions, and information on free and reduced cost programs visit vancouver.ca/leisureaccess or pick-up a Leisure Access brochure at a Park Board community centre.

Terms and Conditions (subject to change)

Definitions

Family: 1 or 2 adults (married or common-law) and dependents age 17 or younger. Grandparents, relatives, and dependants aged 18 and older complete a separate Leisure Access application.

Proof of Address: Must be dated within 90 days. Acceptable documents include utility bills (e.g. cable, gas, hydro, internet, phone), bank / credit card statements, or a lease agreement.

Income Eligibility: To qualify for options 1, 3 and 4 **your combined family income is:**

- Line 12100 (Interest & Investment Income): at or below \$1,000
- Line 12600 (Net Rental Income): at or below \$2,000
- Line 12700 (Capital Gains): at or below \$2,000
- Line 23600 (Net Income): at or below eligibility threshold (page 1)

You are not eligible if:

- You live outside the City Vancouver or use a P.O. Box / UPS address
- Your income is above the eligibility thresholds
- You live in UBC or University Endowment Lands
- You are an entrepreneur or investment class immigrant

How to get your Proof of Income Statement

1. Online: Search "CRA My Account for Individuals"
2. By Phone: Call 1-800-267-6999 and press 1 → 1 → 1
You'll need your Social Insurance Number, date of birth, and income reported on line 15000 from your 2024 tax return.

Random verification process

Applications are randomly selected for verification. You may need to provide documents to verify declared income. Failure to respond within 45 days may result in Leisure Access cancellation.

Submit your application:

- **In Person**
Drop off at a Park Board community centre in a sealed envelope marked "Leisure Access"
- **By Mail** Leisure Access, Vancouver Park Board, c/o 453 W 12th Avenue, Vancouver, BC V5Y 1V4

Privacy Notice

The Vancouver Board of Parks and Recreation will uphold and enforce the Freedom of Information and Protection of Privacy Act (FOIPPA) to ensure any and all personal information is secured and only shared for the purpose it was provided in accordance with the law.

Do not email applications or documents as it is an insecure method of sending personal data.

Leisure Access Program - Self-Refer Application 2025-2026



Contact information (Please print clearly)

First name: _____ Last name: _____

Application type (Select one.)

☐ You are a resident with low-income and do not receive income assistance or support from a non-profit or government agency.

☐ **Child Disability Benefit (CDB)**

You are a family with a child, aged 17 or younger, who qualifies for the Child Disability Benefit. Attach copy of your Canada Child Benefit notice (base year 2024) that verifies receipt of the CDB.

Skip to "Proof of address attached."

☐ **Disability Tax Credit (DTC)**

You, your spouse, or a dependant, aged 18 or older, qualify for the Disability Tax Credit (Line 31600).

☐ **Employment Insurance**

You are currently receiving Employment Insurance benefits.

Income verification (family combined income using a Proof of Income Statement)

- **Net Income** (line 23600) \$ _____
Eligible net income is found on page 1
- **Interest and Investment Income** (line 12100) at or under \$1,000 \$ _____
- **Net Rental Income** (line 12600) at or under \$2,000 \$ _____
- **Capital Gains** (line 12700) at or under \$2,000 \$ _____

Proof of address attached

- proof of address dated within 90 days – acceptable documents include utility bills (e.g. cable, gas, hydro, internet, phone), bank/credit card statements, or a lease agreement - **required**

New immigrants and refugees

Provide immigration category on the "Confirmation of Permanent Residence" (COPR) e.g. SW1, FC1 _____

***Entrepreneur and Investor class immigrants do not qualify for the Leisure Access program.**

Relationship status: (please check one)

Married / Common-law () Divorced / Separated () Single () Widowed ()

Staff Use Only (For internal processing by Leisure Access office.)

APPLICATIONS PROCESSED AT LAP OFFICE

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- List applicant and family members below (**please print**).
- Family is defined as one or two adult(s), legally married or common-law partners, and their legal dependents aged 17 and under. Grandparents, relatives, and/or dependants aged 18 or older complete a separate Leisure Access application.

Print clearly

First name	Last name	OneCard Number PB##### (if applicable)	Birthdate MM/DD/YYYY	Gender (Optional)	SIN* first 3 digits

*Social Insurance Number

Address	
City	Postal Code
Phone	Email

Declaration and Signature

By signing below, I confirm that:

- All information provided is accurate and up to date.
- I agree to the Terms and Conditions outlined on page 2 of the Leisure Access Program application.
- I understand documentation may be requested and that failure to provide it within 45 days may lead to cancellation of my Leisure Access pass and withdrawal from registered programs.

Signature: _____ **Date:** _____

- The Leisure Access office cannot process an unsigned / undated application
- Proof of address must be attached for application to be processed