

## **BUSINESS LICENCE TRANSFER AUTHORIZATION**

for Long Term Rental Property

Business licence(s) are ONLY eligible for transfer once per calendar year for the same business address and business type, for the transfer fee as set out in Schedule A of Licence By-law No. 4450.

All previously paid licence fees are non-refundable.

This authorization form is required IN ADDITION to submitting a completed Long Term Rental Application form for all business licence transfers (see page 2).

Licence Year: Licence Numbers(s) t	to be transferred	
Subject to the approval of the Licence Office, I	(Current Licence Holder/Business Owner	Name)
hereby agree to transfer the business licence(s) list	ted above, and all my rights and interest in the	e business located
at	(Business Address)	
(New Licence Holder/Business Owne	er Name: Sole Proprietor, Partnership or BC Incorporated Company	<b>(</b> )
effective:(Date of Transfer)		
Signature of current licence holder(s)	Print Name	Date

NOTE: For sole proprietorships and general partnerships, a signature is required from each owner. For BC Incorporations, a signature is required from 1 Director/Owner of the Company.



## LONG TERM RENTAL PROPERTY APPLICATION

DATE:					
BUSIN	IESS LOCATION:(include buildin		y, and postal code)		
MAILI	NG ADDRESS:		,		
	only if differer	nt from business address)			
	OF BUSINESS: select (✓) the type of renta	l property and indicate	e the # of rental units be	elow.	
<b>(√)</b>		# of dwelling units	# of swimming pools	# of housekeeping units	# of sleeping units
	Apartment House				
	Apartment House Strata			4	
	Bed & Breakfast				
	Duplex				
	Laneway House				
	Multiple Dwelling				
	Non-Profit Housing Society #				
	One Family Dwelling				
	Pre -1956 Dwelling				
	Residential/Commercial				
	Secondary Suite				
repre		INFORMATION: Please	submit <u>ONE</u> form of pho	erate as Short Term Rental* oto identification with your a photo identification is requ	application.
epre	PROPERTY OWNER(S)	INFORMATION: Please business licence, a Let	submit <u>ONE</u> form of pho	oto identification with your a	application.
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