

HOST INSTRUCTIONS - COVID-19 SAFETY PROCEDURES

Neighbourhood Cleanup Party

SET UP (BEFORE VOLUNTEERS ARRIVE)

- Set up a folding table (if you have one).
- Lay out the gloves according to size on the table (or on the ground).
- Lay out the pickers behind you for volunteers to collect after they check-in.
- Place the physical distancing sign where your volunteers check-in.
- Place the physical distancing decals on the ground 2 metres apart where volunteers will line up to collect their equipment.
- Helpful note: two pickers, end to end, are approximately 2 metres.

VOLUNTEER SIGN UP AND DISTRIBUTION OF SUPPLIES

- During registration, ensure you have the names and contact information for all volunteers.
Important: hosts must keep this information for 30 days following the cleanup for contact tracing purposes.
- Ask volunteers to maintain 2 metres physical distance at all times.
- Have volunteers use hand sanitizer before they check-in.
- After sanitizing their hands, volunteers can choose a pair of gloves (encourage them to only touch the gloves they are taking).
- Volunteers can then collect their picker.
- Reminder: 20 volunteers maximum.

EQUIPMENT PROVIDED

- Garbage bags
- Gloves
- Pickers
- Hand sanitizer
- Physical distancing signs and ground decals

REVIEW OF SAFETY INSTRUCTIONS

- Review the Volunteer Cleanup Safety Checklist with your group before the cleanup starts.
- Advise volunteers where they can use a washroom and handwashing facility.

DURING THE CLEANUP

- Ensure volunteers are maintaining 2 metres physical distance.
- Ensure volunteers keep their gloves on for the entire cleanup.

AFTER THE CLEANUP

- Ask the volunteers to return the pickers to the same location.
- Have the volunteers carefully remove and discard their gloves into a plastic garbage bag and seal it up.
- Put the pickers back into the plastic bags - please use gloves when putting pickers bag into the bags.

GARBAGE COLLECTION

- If you pre-arranged garbage collection, check your registration confirmation email for instructions.
- If you did not pre-arrange for garbage collection, please dispose of all garbage in your residential, office or business bins.

SHARE



Share your cleanup party photos on social media using:
#CleanupParty @CityofVancouver @CleanTogether

SUBMIT YOUR POST CLEANUP REPORT

Your cleanup report helps us better understand littering and waste patterns in Vancouver. There are two easy ways to submit your post-cleanup report:

 VanConnect App - ensure your VanConnect profile includes your first and last name so we know it's you!

 Online - fill out the Post-Cleanup Reporting form at vancouver.ca/cleanup

Have a great cleanup!