



**Note: To be submitted with the application for a Building Permit**

CITY OF VANCOUVER BUILDING BY-LAW

**"OWNER'S UNDERTAKING"**

The Chief Building Official  
City of Vancouver  
453 West 12th Avenue  
Vancouver, B.C.  
V5Y 1V4

\_\_\_\_\_  
Date (Month Day Year)

Dear Sir:

RE: Property Address \_\_\_\_\_  
Building Permit Application No. \_\_\_\_\_

In consideration of the City accepting and processing the above application for a building permit, and as required by the Vancouver Building By-law, the following representations, warranties and indemnities are given to the City.

1. (a) If an individual is the owner:  
( ) That I am the owner of the above property, or  
(b) If a corporation is the owner of the property,  
( ) That \_\_\_\_\_ is the owner of the above property.  
(Name of Corporation)
2. The owner will comply with, and cause those employed for this project to comply with all applicable by-laws of the City of Vancouver and other statutes and regulations in force in the City of Vancouver relating to the development, work, undertaking or permission in respect of which this application is made.
3. The owner fully understands the requirements herein, and acknowledges full responsibility for carrying out the work, or gives assurance that the work will be carried out, in accordance with all by-laws governing the construction of the building. The owner understands and acknowledges that the issuance of any permit, including an Occupancy Permit, or the inspection or approval or passage of work by the City is not a representation or warranty that any by-law has been complied with and the owner remains responsible at all times to assure compliance. The Owner has read and understands Article 1A.1.1.2. and Article 1A.3.4.1. of Division C of the Building By-law which are set out on the reverse side hereof.
4. The owner hereby agrees to indemnify and save harmless the City of Vancouver and its employees from all claims, liability, judgments, costs and expenses of every kind which may result from negligence or from the failure to comply fully with all by-laws, statutes and regulations relating to any work or undertaking in respect of which this application is made.
5. Where used herein the words "work" or "undertaking" in respect of which this application is made, the owner understands this to include all electrical, plumbing, mechanical, gas and other works necessary to complete the contemplated construction.

.../over

Owner's Undertaking (*continued*)

Property Address. \_\_\_\_\_

Building Permit No \_\_\_\_\_

6. I am authorized to give these representations, warranties, assurances and indemnities to the City of Vancouver.

This Owners' Undertaking is executed by the owner this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.  
(Day) (Month) (Year)

1. Where owner is an individual:

Signed and delivered in the presence of:

Owner's Signature \_\_\_\_\_

Witness's Signature \_\_\_\_\_

Owner's Name \_\_\_\_\_

Witness's Name \_\_\_\_\_

(PRINT)

(PRINT)

Witness's Address \_\_\_\_\_

2. Where owner is a corporation:

Signed, sealed and delivered in the presence of:

Name of Corporation \_\_\_\_\_

Per:

Witness's Signature \_\_\_\_\_

Authorized Signatory \_\_\_\_\_

Witness's Name \_\_\_\_\_

Name \_\_\_\_\_

(PRINT)

(PRINT)

Witness's Address \_\_\_\_\_

3. Where owner is a partnership:

Signed, sealed and delivered in the presence of:

Name of Partnership \_\_\_\_\_

Per

Witness's Signature \_\_\_\_\_

Authorized Signatory \_\_\_\_\_

Witness's Name \_\_\_\_\_

Name \_\_\_\_\_

(PRINT)

(PRINT)

Witness's Address \_\_\_\_\_

**Vancouver Building By-law Article 1A.1.1.2.** This By-law is enacted to set standards in the general public interest. It is enacted and retained on the understanding and specifically expressed condition that it creates no duty whatsoever on the City of Vancouver, the *Chief Building Official* or any employee of the City of Vancouver to enforce its provisions, and on the further condition that a failure to administer or enforce its provisions, or the incomplete or inadequate administration or enforcement of its provisions, shall not give rise to a cause of action in favour of any person whatsoever. The issuance of any *permit*, including an *occupancy permit*, is not a representation, warranty or statement that the By-law has been complied with, and the issuance thereof in error shall not give rise to a cause of action. Accordingly, words defining the responsibilities and authority of the *Chief Building Official* shall be construed to be internal administrative directions and not as creating a duty.

**Article 1A.3.4.1.** The granting of a *permit*, the approval of the drawings and specifications or the making of inspections by the *Chief Building Official* shall not in any way relieve the *owner* of a *building* from the full responsibility for carrying out the work or having the work carried out in accordance with this By-law including ensuring that the *occupancy* of the *building*, or any part thereof, is in accordance with terms of the *occupancy permit*, and including compliance with any special conditions made under the provision of Article 1A.6.1.4.