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## **DRAFT Meeting Minutes**

### **Park Board Transition Working Group Meeting**

*City Hall – October 16, 2024 (6:00pm – 7:20 pm)*

#### **Attendees**

*Working Group: Trevor Ford, Sarah Kirby-Yung, Marie-Claire Howard, Catherine Evans, Jordan Nijjar, Jennifer Wood, Shauna Wilton, Gregor Young; Regrets: Ken Sim, Rebecca Bligh; Staff: Sandra Singh, Ben Pollard, Maria Veras, Luhan Yao.*

#### **Minutes**

##### **1. Welcome, Agenda, Minutes**

The Working Group approved the Minutes for the meetings on March 6<sup>th</sup> and July 17<sup>th</sup>.

##### **2. Draft Report**

The Working Group received and discussed a draft report. After significant discussion, WG agreed to implement a number of edits to the draft report, including:

- Adding information regarding the types of organizations that responded to the survey and participated in in-person discussions;
- Including the total number of organizations that WG has engaged with;
- Providing a rationale for the selection of municipalities in the jurisdictional comparison;

WG agreed on the recommendations to Council.

##### **3. Next Steps**

WG agreed on the following action items:

- WG Report will be included in the Report to Council on November 13<sup>th</sup>.
- The Report will be proactively sent to all the stakeholders that the WG has engaged with.

##### **4. Adjournment**

No future meeting has been schedule