



DRAFT Meeting Minutes

Park Board Transition Working Group Meeting

City Hall – March 13th, 2024 (6:00pm – 7:00 pm)

Attendees

*Working Group: Sarah Kirby-Yung, Marie-Claire Howard, Shauna Wilton, Gregor Young, Catherine Evans, Jordan Nijjar, Jennifer Wood; Regrets: Ken Sim, Trevor Ford, Rebecca Bligh;
Staff: Sandra Singh, Luhan Yao.*

Minutes

1. Welcome, Agenda, Minutes

The Working Group (WG) approved the Meeting Minutes for February 21st and 28th.

2. Lead and Attendance for In-Person Meetings

Taking both interest and experience into consideration, WG collectively allocated roles and attendees for the upcoming in-person meetings.

- WG refined the stakeholders list and engagement strategies for the in-person meetings.

3. Discussion Guide

To facilitate the in-person meetings, City Staff proposed the following agenda structure:

1. Welcomes, Introductions, Land Acknowledgement.
2. Purpose of engagement and mandate of the Working Group.
3. General Questions regarding the transition.
4. Understanding the current engagement with Park Board.
5. Identifying priorities for future engagement with Council.
6. Next Steps.

4. Next Steps

WG agreed on the following action items:

- Staff will circulate draft survey for WG to review next week.
- Scheduling and sending invitations for in-person meetings.



5. Adjournment

The next meeting is scheduled for **March 27**.