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## **DRAFT Meeting Minutes**

### **Park Board Transition Working Group Meeting**

*City Hall – July 17<sup>th</sup>, 2024 (6:00pm – 7:00 pm)*

#### **Attendees**

*Working Group: Trevor Ford, Sarah Kirby-Yung, Marie-Claire Howard, Shauna Wilton, Gregor Young, Catherine Evans, Jordan Nijjar, Jennifer Wood; Regrets: Ken Sim, Rebecca Bligh; Staff: Sandra Singh, Ben Pollard, Luhan Yao.*

#### **Minutes**

##### **1. Welcome, Agenda, Minutes**

The Working Group (WG) approved the Meeting Minutes for March 13<sup>th</sup> and April 3<sup>rd</sup>.

##### **2. Review of Stakeholder Engagement**

City staff Ben Pollard presented the results of the feedback from the community stakeholder surveys and the focus group discussions, summarizing feedback regarding preferred engagement approaches, challenges encountered with the current model, and advice from stakeholders on future governance models.

##### **3. Workshop on Potential Models**

Based on the learnings from stakeholder engagements, WG discussed potential governance models, including advisory committees, dedicated liaisons, and Council committees. The WG discussed that advisory committees are not the most effective, meaningful, and efficient model for this purpose. Instead, WG members expressed unanimous preference for an approach that integrates a staff-led engagement model (dedicated liaisons) and a Council sub-committee.

WG agreed to reconvene in September to enable a report to Council in early November.

##### **4. Next Steps**

WG will meet again to discuss the proposed approach in detail in September. In the interim, stakeholders who participated in the engagement process will receive updates on WG's latest progress and sincere appreciations for their input and contributions.



## **5. Adjournment**

The next meeting is scheduled for **early September**.