NOTICE OF MEETING

Seniors Advisory Committee

AGENDA

DATE: Friday, April 20, 2012

TIME: 9:30 am

PLACE: City Hall Business Centre Meeting Room
2nd Floor, Vancouver City Hall

PLEASE NOTE:
• If you are unable to attend this meeting, please advise Pat Boomhower at 604. 873.7015 or e-mail: pat.boomhower@vancouver.ca
• Agendas and Minutes are available on the City of Vancouver civic agencies’ web site at: http://vancouver.ca/ctyclerk/civicagencies/civicindex.htm

Introductions 9:30 - 9:35 am

Leave of Absence Requests 9:35 - 9:40 am

The Meeting Coordinator will outline protocol for leave requests, as well as Committee quorum and number of clerked meetings.

1. Election of Chair and Vice-Chair 9:40 - 9:45 am

The Meeting Coordinator will conduct elections for Chair and Vice-Chair for the 2012 term.

2. Approval of Minutes 9:45 - 9:50 am

Minutes of the July 15, 2011, meeting to be approved.

3. Orientation and Housekeeping Matters 9:50 - 10:10 am

Review of the following:

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• Guidelines for Civic Agencies
• Guidelines for Taking Notes
• 2012 Meeting Schedule
• 2012 Membership List and City Staff Contact Information
• Seniors Advisory Committee Terms of Reference
• Role of Staff Liaison
• Code of Conduct - City of Vancouver Corporate Policy
• 2011 Senior Advisory Committee Report of Activities

4. Committee Liaisons’ Updates 10:10 - 10:20 am

5. 2012 Workplan 10:20 - 11:00 am

Discussion on Committee goals and objectives for 2012.

6. Sub-committees 11:00 - 11:15 am

Discussion on potential Sub-committees for 2012 and overview of Sub-committees in 2011:

(a) Housing Sub-committee
(b) Transportation Sub-committee
(c) Joint Task Team on Accessibility

7. New Business 11:15 - 11:30 am

Next Meeting:

DATE: Friday, May 18, 2012 (unclerked)
TIME: 9:30 am
PLACE: City Hall Business Centre Meeting Room
2nd Floor, Vancouver City Hall

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