NOTICE OF MEETING

WOMEN’S ADVISORY COMMITTEE

AGENDA

DATE:           Tuesday, April 3, 2012
TIME:           5:30 pm
PLACE:         Committee Room #1
                Third Floor, Vancouver City Hall

PLEASE NOTE:
• If you are unable to attend this meeting, please advise Terri Burke at 604.871.6399 or
  E-mail teresita.burke@vancouver.ca
• Agendas and Minutes are available on the City of Vancouver civic agencies’ web site at:
  http://vancouver.ca/ctyclerk/civicagencies/womens/index.htm

Roll Call

Leave of Absence Requests

1. Introductions
   Roundtable introductions of Committee members and staff.

2. Chair and Vice-Chair Election
   As this is the first officially convened meeting of the Women’s Advisory Committee, members
   must, as the first order of business, select a Chair and Vice-Chair.

3. Roles and Relationships
   Staff will provide an overview on the Committee’s role as a Civic Agency and its
   relationship to Vancouver City Council and staff.

Wendy Williams, Marion Smith, and Fiona McFarlane will provide an overview of the accomplishments and activities of the previous Committee and will give guidance for future work.

5. Meeting Schedule for 2012

The Committee will approve meeting dates for 2012.

6. Organizing Food at Meetings

As dinner is not provided at meetings, the Committee will discuss arrangements.

7. Other Business

Next Meeting:

DATE: May 8, 2012
TIME: 5:30 pm
PLACE: Committee Room #1
Third Floor, Vancouver City Hall

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