

SENIORS ADVISORY COMMITTEE

MINUTES



APRIL 20, 2012

A meeting of the Seniors Advisory Committee was held on Friday, April 20, 2012, at 9:37 am, in the Business Centre Meeting Room, 2nd Floor, Vancouver City Hall.

PRESENT: Thomas Brunker
Eddy Elmer
Sharon Fenton
Colin Lazzerini
Henry Lee
Dellie Lidyard
Colleen McGuinness
Chris Morrissey
Carol Oreck
Rowena Tate
Eva Wadolna

ABSENT: Dan McFaul

ALSO PRESENT: Councillor Tony Tang
Commissioner Melissa De Genova, Park Board
Neal Carley, Director, Streets Division (*Staff Liaison*)

CITY CLERK'S OFFICE: Tina Hildebrandt, Meeting Coordinator

Introductions

The meeting began with roundtable introductions.

Leave of Absence Requests

The Meeting Coordinator outlined protocol for Leave of Absence requests, as well as Committee quorum and the number of clerked meetings.

In response to questions, the Meeting Coordinator agreed to follow-up on the protocol for Leaves of Absence at unclerked meetings.

1. Election of Chair and Vice-Chair

MOVED by Chris Morrissey
SECONDED by Eva Wadolna

THAT the Seniors Advisory Committee postpone Elections for Chair and Vice-Chair (2012) until the next clerked meeting on June 15, 2012, in order to allow new members to become acquainted with the Committee;

FURTHER THAT, in the interim, the Seniors Advisory Committee appoint Chris Morrissey as Acting Chair and Colin Lazzerini as Acting Vice-Chair.

CARRIED UNANIMOUSLY

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At this point in the proceedings Chris Morrissey assumed the Chair.

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2. Approval of Minutes

MOVED by Thomas Brunker

SECONDED by Colleen McGuinness

THAT the Minutes of the Seniors Advisory Committee meeting held on July 15, 2011, be approved as amended to correct the spelling of Eva Wadolna's name on pages 3 and 4.

CARRIED UNANIMOUSLY

3. Orientation and Housekeeping Matters

The Meeting Coordinator, along with Neal Carley, Director, Streets Division (*Staff Liaison*), reviewed the following:

- Guidelines for Civic Agencies - *to be distributed when available.*
- Guidelines for Taking Notes - *to be distributed when available.*
- 2012 Meeting Schedule
- 2012 Membership List and City Staff Contact Information
- Seniors Advisory Committee Terms of Reference
- Role of Staff Liaison
- Code of Conduct - City of Vancouver Corporate Policy
- Procedure By-law
- 2011 Senior Advisory Committee Report of Activities
- Media Protocol

The Committee discussed procedures at unclerked meetings, in particular recording of business and the handling of motions in a timely manner, and it was felt the meeting notes should be available on the website along with the regular minutes to provide a monthly record of the Committee's actions.

In response to questions, the Meeting Coordinator agreed to follow-up on the process for handling motions and the posting of notes from unclerked meetings.

MOVED by Colin Lazznerini

SECONDED by Eddy Elmer

THAT the Seniors Advisory Committee add the position of secretary to the Election for Chair and Vice-Chair at the June 15, 2012, meeting.

LOST

MOVED by Henry Lee
SECONDED by Colleen McGuinness

THAT the Seniors Advisory Committee appoint Colleen McGuinness as the Interim Secretary for note taking at unclerked meetings.

CARRIED UNANIMOUSLY

The Committee agreed to discuss management of the secretarial position at the June 15, 2012, meeting.

MOVED by Colin Lazzerini
SECONDED by Colleen McGuinness

THAT unclerked meetings of the Seniors Advisory Committee be given equal status to the clerked meetings;

FURTHER THAT should the City Clerks Department decline the above-noted request, a representative be invited to the June 15, 2012, meeting to advise.

CARRIED UNANIMOUSLY

4. Committee Liaisons' Updates

Councillor Tang provided an overview of his role as Council Liaison and gave a brief background on his experience in local government and the seniors community.

Commissioner Melissa De Genova also provided an overview of her role as Park Board Liaison, gave a brief background on her involvement in the seniors community, and reviewed related Park Board initiatives.

5. 2012 Workplan

The Acting Chair led a discussion on the goals and objectives for the 2012 Workplan, and the Committee agreed to review the Mayor's Task Force on Housing Affordability.

MOVED by Colleen McGuinness
SECONDED by Dellie Lidyard

THAT the Seniors Advisory Committee believes there is a missed opportunity by not having community outreach as part of the mandate of the Mayor's Task Force on Housing Affordability, and strongly recommends that the task force undertake a series of meaningful community consultations, including input from the Seniors Advisory Committee.

CARRIED UNANIMOUSLY

A representative from the task force will be invited to the next meeting.

Other topics raised for the Workplan included the following:

- BC Ombudsman for Seniors;
- Age Friendly City;
- Seniors Outreach; and
- Compassionate City Program.

Councillor Tang suggested the Committee consider ways to inform City staff on issues related to seniors, in particular those with memory loss or dementia.

The Committee agreed to refer further discussion on specifics of the Workplan to the next meeting to allow new members to familiarize themselves with the recommendations contained in the Committee's 2011 Report of Activities. In order to facilitate the process, Eva Wadolna will forward related material.

The Staff Liaison noted the City was successful with the UBCM grant application to develop a Senior's Social Amenity Plan in 2012. Social Planning is taking the lead and has requested two representatives from this Committee serve on the Project Steering Committee. He suggested this matter be included on the May Agenda (*outline distributed - on file*).

6. Sub-committees

This item was included in the discussion under Item No. 5.

7. New Business

None

Next Meeting:

DATE: Friday, May 18, 2012 (*unclerked*)
TIME: 9:30 am
PLACE: Business Centre Meeting Room
2nd Floor, Vancouver City Hall

The Committee adjourned at 11:43 am.

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