

WOMEN'S ADVISORY COMMITTEE

MINUTES

April 3, 2012

A meeting of the Women's Advisory Committee was held on Tuesday, April 3, 2012, at 5:39 pm in Committee Room 1, Third Floor, City Hall.

**MEMBERS PRESENT:** Wendy Williams, Chair  
Kamal Basra  
Krissy Darch  
Genesa Greening  
Jake Hassel-Gren  
Fiona McFarlane, Vice-Chair  
Margarita Pinillos  
Marion Smith  
Julie Wong

**ABSENT:** Jarrah Hodge (Leave of Absence)  
Ingrid Kolsteren (Leave of Absence)  
Bif Walker (Leave of Absence)

**ALSO PRESENT:** Jennifer Dawkins, Staff Liaison, Vancouver Fire and Rescue Services

**CITY CLERK'S OFFICE:** Terri Burke, Meeting Coordinator

**Leave of Absence Requests**

Leaves of absence were approved for Jarrah Hodge, Ingrid Kolsteren, and Bif Walker.

**1. Introductions**

The meeting commenced with roundtable introductions of Committee members and staff.

**2. Chair and Vice-Chair Election**

As the first order of business, the Committee appointed Wendy Williams to serve as Chair and Fiona McFarlane to serve as Vice-Chair.

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*At this point in the proceedings, Ms. Williams assumed the Chair.*

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### **3. Roles and Relationships**

The Meeting Coordinator provided an overview of the Committee's role as an Advisory Body and its relationship to Vancouver City Council and staff.

### **4. Women's Advisory Committee - Report of Activities for 2009-2011**

Wendy Williams, Marion Smith, Fiona McFarlane and Jennifer Dawkins, Staff Liaison, provided an overview of the accomplishments and activities of the previous Committee and responded to questions. Committee members discussed possible work plan objectives.

It was agreed that Ms. Smith would represent the Women's Advisory Committee at various Planning and Transportation meetings, when invitations call for a representative.

### **5. Meeting Schedule for 2012**

The Committee approved meeting dates for 2012. It was agreed the October 9, 2012, meeting date would be changed to October 18, 2012, to coincide with the Herstory Café initiative.

Meeting dates can be found at the link below:

<http://vancouver.ca/ctyclerk/civicagencies/womens/index.htm#minutes>

### **6. Organizing Food at Meetings**

The Committee discussed the lack of food at meetings. It was agreed members would bring their own dinner.

### **7. Other Business**

None.

#### **Next Meeting:**

DATE: May 8, 2012  
TIME: 5:30 pm  
PLACE: Committee Room #1  
Third Floor, Vancouver City Hall

The Committee adjourned at 7:29 pm.

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