A meeting of the Women’s Advisory Committee was held on Tuesday, April 3, 2012, at 5:39 pm in Committee Room 1, Third Floor, City Hall.

MEMBERS PRESENT:
Wendy Williams, Chair
Kamal Basra
Krissy Darch
Genesa Greening
Jake Hassel-Gren
Fiona McFarlane, Vice-Chair
Margarita Pinillos
Marion Smith
Julie Wong

ABSENT:
Jarrah Hodge (Leave of Absence)
Ingrid Kolsteren (Leave of Absence)
Bif Walker (Leave of Absence)

ALSO PRESENT:
Jennifer Dawkins, Staff Liaison, Vancouver Fire and Rescue Services

CITY CLERK’S OFFICE:
Terri Burke, Meeting Coordinator

Leave of Absence Requests
Leaves of absence were approved for Jarrah Hodge, Ingrid Kolsteren, and Bif Walker.

1. Introductions
The meeting commenced with roundtable introductions of Committee members and staff.

2. Chair and Vice-Chair Election
As the first order of business, the Committee appointed Wendy Williams to serve as Chair and Fiona McFarlane to serve as Vice-Chair.

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At this point in the proceedings, Ms. Williams assumed the Chair.

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3. Roles and Relationships

The Meeting Coordinator provided an overview of the Committee’s role as an Advisory Body and its relationship to Vancouver City Council and staff.


Wendy Williams, Marion Smith, Fiona McFarlane and Jennifer Dawkins, Staff Liaison, provided an overview of the accomplishments and activities of the previous Committee and responded to questions. Committee members discussed possible work plan objectives.

It was agreed that Ms. Smith would represent the Women’s Advisory Committee at various Planning and Transportation meetings, when invitations call for a representative.

5. Meeting Schedule for 2012

The Committee approved meeting dates for 2012. It was agreed the October 9, 2012, meeting date would be changed to October 18, 2012, to coincide with the Herstory Café initiative.  
Meeting dates can be found at the link below:  
http://vancouver.ca/ctyclerk/civicagencies/womens/index.htm#minutes

6. Organizing Food at Meetings

The Committee discussed the lack of food at meetings. It was agreed members would bring their own dinner.

7. Other Business

None.

Next Meeting:

DATE: May 8, 2012  
TIME: 5:30 pm  
PLACE: Committee Room #1  
Third Floor, Vancouver City Hall

The Committee adjourned at 7:29 pm.

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