



**BID COMMITTEE  
DECISION REPORT**

Meeting Date: April 15, 2018  
Contact: Nick Kassam  
Contact No.: 604 829 2097

TO: Bid Committee  
FROM: Chief Purchasing Official

Recommendation to approve a change order to an existing contract, Professional Services Agreement PS20151061 Design and Contract Administration for the Design and Contract Administration Services for Stanley Park Seawall Repairs and Beaver Creek Salmonid Enhancements with:

Advisian (WorleyParsons Canada Service Ltd.)  
500-4321 Still Creek Drive  
Burnaby, British Columbia V5C 6

This item was considered by Bid Committee on April 15, 2018 and was approved without amendment.

**COMMITTEE DECISION**

The Bid Committee approved the change order to the following contract, under the authority of the City's Procurement Policy AF-015-01.

Contract Number:	Professional Services Agreement PS20151061 Design and Contract Administration Services for Stanley Park Seawall Repairs and Beaver Creek Salmonid Enhancements
Description of the Goods or Service:	Supply of design and contract administration services.
Recommended Vendor:	Advisian (WorleyParsons Canada Service Ltd.)
Change Order Increase:	\$411,601.00

## **COMMENTS**

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 due to the value being in excess of \$500 thousand;
- e) The Director of Legal Services, Chief Purchasing Official and the Engineering Services Department General Manager are recommended to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

## **DECISION**

The Bid Committee approved a change order in relation to Professional Services Agreement PS20151061 Design and Contract Administration Services for Stanley Park Seawall Repairs and Beaver Creek Salmonid Enhancements with Advisian (WorleyParsons Canada Service Ltd.) Consultants Ltd., under the authority of the City's Procurement Policy ADM-008.