



**BID COMMITTEE
DECISION REPORT**

Meeting Date: July 20, 2017
 Contact: Nick Kassam
 Contact No.: 604 829 2097

TO: Bid Committee
 FROM: Chief Purchasing Official

Entry into a contract in relation to Request for Proposal PS20170310 – Contractor for Temporary Fire Hall 17 with Jacob Bros. Construction Inc. with office address at 101 – 19162 22nd Avenue, Surrey, B.C.

This item was considered by Bid Committee on July 20, 2017 and was approved without amendment.

COMMITTEE DECISION

The Bid Committee approved the entry into the following contract, under the authority of the City’s Procurement Policy AF-015-01 (subject to final negotiations).

Solicitation Number:	PS20170310 – Contractor for Temporary Fire Hall 17
Description of the Goods or Service:	Construction services including site work and prefabricated structures for the Fire Hall No. 17 Temporary Fire Hall Quarters and Temporary Fire Hall Truck Shelter to be constructed at 7070 Knight Street.
Recommended Vendor:	Jacob Bros. Construction Inc.
Contract Term and Total Contract Value:	The contract will remain active until the completion of services. Construction duration including removal of the facilities is estimated to be 3 years. The contract price is \$1,289,645.23 , plus GST over the term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	May 24, 2017	
Notices Sent:	Supply Chain Management sent notices to 13 proponents	
Closing Date:	June 29, 2017	
Responses Received:	Vendor Name	Price offered excl. GST
	Parkwood Construction	NA
	Jacob Construction	\$ 1,284,067.05
	Bynett Construction	NA
Department:	Supply Chain Management, Real Estate and Facilities Management and Fire and Rescue Services	

	<u>Weighting</u>
Commercial Proposal	50
Technical Proposal	45
Sustainability	5
TOTAL SCORE	100

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 due to the value being in excess of \$500,000; and
- e) The Chief Purchasing Official, Real Estate and Facilities Management General Manager and Deputy Chief of Fire and Rescue Services are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Request for Proposal PS20170310 – Contractor for Temporary Fire Hall 17 with Jacob Bros. Construction Inc, under the authority of the City's Procurement Policy AF-015-01.