



**BID COMMITTEE  
DECISION REPORT**

Meeting Date: July 6, 2017  
Contact: Nick Kassam  
Contact No.: 604 829 2097

TO: Bid Committee  
FROM: Chief Purchasing Official

Entry into a contract in relation to Invitation to Tender – PS20170704 – Sunset Park Upgrade with Cedar Crest Lands (BC) Ltd. located at 1339 – 212 Street in Langley, British Columbia.

This item was considered by Bid Committee on July 6, 2017 and was approved without amendment.

**COMMITTEE DECISION**

The Bid Committee approved the entry into the following contract, under the authority of the City's Procurement Policy AF-015-01.

Solicitation Number:	PS20170704 Invitation to Tender
Description of the Goods or Service:	Improvements to Sunset Park including a reconfigured works yard and park boundary, fencing, seating areas, pathways, new playground and enclosed dog off-leash area.
Recommended Vendor:	Cedar Crest Lands (BC) Ltd.
Contract Term and Contract Value:	The contract will remain active until the completion of services. Target completion is approximately eight (8) months (not including post-construction services).  The contract price is \$1,947,590.00, plus applicable taxes, over the term of the contract.

## PROCUREMENT SUMMARY

Date of Issuance of ITT:	May 19, 2017	
Notices Sent:	Supply Chain Management sent notices to ten (10) vendors	
Closing Date:	June 22, 2017	
Responses Received:	<u>Vendor Name:</u>	<u>Tender Price (plus applicable taxes):</u>
	Cedar Crest Lands (BC) Ltd.	\$1,947,590.00
	Canadian Landscape and Civil Services Ltd.	\$2,043,110.71
	Industra Construction Corp	\$2,635,000.00
	Wilco Civil Inc.	\$2,726,458.00
Department:	Supply Chain Management; and Park Development,, with the assistance of Legal Services.	

## COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 due to the value being in excess of \$500 thousand; and
- e) The Director of Legal Services, Chief Purchasing Official and Vancouver Board of Parks and Recreation General Manager are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

## DECISION

The Bid Committee approved the entry into a contract in relation to PS20170704 – Sunset Park Upgrade with Cedar Crest lands (BC) Ltd., under the authority of the City's Procurement Policy AF-015-01.