



BID COMMITTEE REPORT

Meeting Date: July 26, 2018
Contact: Nick Kassam
Contact No.: 604 829 2097

TO: Bid Committee
FROM: Chief Procurement Officer

Recommendation to enter into a contract with **Turn-Key Construction Inc.**, in relation to Invitation to Tender PS20180200 – VPD Forensic Processing Facility Construction.

RECOMMENDATION

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 (subject to final negotiations).

Solicitation Number:	PS20180200 – Invitation to Tender
Description of the Goods or Service:	Construction of a Forensic Processing Facility that includes partial demolition and renovation of a portion of VPDs existing Property and Forensic Storage Facility at Glen Drive, Vancouver
Recommended Vendor:	Turn-Key Construction Inc.
Contract Term and Contract Value:	The target completion date of the contract is 9 months or May 2019. The contract price is \$989,700.00 plus GST over the term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of ITT:	May 23, 2018	
Notices Sent:	Supply Chain Management sent notices to 7 proponents	
Closing Date:	July 10, 2018	
Responses Received:	Turn-Key Construction Inc.	\$ 989,700.00
	Valley West Construction Ltd.	\$ 1,268,153.33
	Olympic Projects Ltd.	\$ 1,048,088.00
Department:	Supply Chain Management and Real Estate and Facilities Management	

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000; and
- e) The Chief Procurement Officer and General Manager Real Estate and Facilities Management are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to the construction of the VPD Forensic Processing Facility with Turn-Key Construction Inc., under the authority of the City's Procurement Policy ADMIN-008.