



BID COMMITTEE REPORT

Meeting Date: October 17, 2019
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with Scott Special Projects Ltd. with office address at 1750 – 3777 Kingsway, Burnaby, B.C. V5H 3Z7 in relation to Request for Proposal PS20180527 – City-Wide Construction Contract.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy (subject to final negotiations).

Solicitation Number:	PS2018527 City-Wide Construction Contract Request for Proposal
Description of the Goods or Service:	The RFP was issued to identify a long-term collaborative relationship with a Construction Manager with expertise in construction management and general contracting to deliver various construction services, as and when needed by the City.
Recommended Vendor:	Scott Special Projects Ltd.
Contract Term and Estimated Contract Value:	The recommended term of the contract is 3 years, with the option to extend for 2 additional 1-year terms. The total estimated contract price is \$60,000,000.00 plus GST, over the initial 3-year term of the contract on an as/if/when needed basis.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	June 28, 2019
Notices Sent:	Supply Chain Management sent notices to 7 pre-qualified proponents
Closing Date:	August 1, 2019
Responses Received:	Graham Construction and Engineering LP
	Heatherbrae Builders
	Hodgson King and Marble Limited
	Jacob Bros. Construction
	Scott Special Projects Ltd.
	Smith Bros. & Wilson (BC) Ltd.
	Ventana Construction Corporation

Evaluation Criteria	Evaluation Weighting
Technical	70%
Commercial	30%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring and compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008 due to the value being in excess of \$2,000,000.00; and
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, Real Estate and Facilities Management to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to the City-Wide Construction Contract with Scott Special Projects Ltd., under the authority of the City's Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.