



**BID COMMITTEE REPORT**

Meeting Date: August 27, 2018  
 Contact: Nick Kassam  
 Contact No.: 604 829 2097

TO: Bid Committee  
 FROM: Chief Procurement Officer

**RECOMMENDATION**

Recommendation to enter into a contract with Flocor Inc., 7168 Progress Way, Delta, BC V5G 1H2 in relation to Request for Proposals and PS 20180799 – Supply and Delivery of Pipe and Fittings.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City’s Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy. (Subject to final negotiations)

Solicitation Number:	PS20180799 Request for Proposal
Description of the Goods or Service:	Supply and Delivery of Pipe and Fittings
Recommended Vendor:	Flocor Inc.
Contract Term and Estimated Contract Value:	The recommended term of the contract is five (5) years, with the option to extend for two (2) additional one-year terms.  The estimated contract price is \$7,063,714 plus applicable taxes, over the initial three (3) - year term of the contract.

## PROCUREMENT SUMMARY

Date of Issuance of RFP:	May 17, 2018
Notices Sent:	Supply Chain Management sent notices to eight (8) proponents.
Closing Date:	June 21, 2018
Responses Received:	EMCO Corporation
	Andrew Sheret Limited
	Corix Water Products Limited Partnership
	Flocor Inc.
	Wolseley Canada Inc. Waterworks Division
	Spectrum Pipe Group
	Hanley Agencies Ltd.

Evaluation Criteria	Evaluation Weighting
Technical	40%
Financial	52%
Sustainability	8%
Total	100%

## COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008, due to the value being in excess of \$2 million; and
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, Engineering Services - General Manager to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

## DECISION

The Bid Committee approved the entry into a contract in relation to Supply and Delivery of Pipe and Fittings with Flocor Inc., under the authority of the City's Procurement Policy ADMIN-008, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.