



## BID COMMITTEE REPORT

Meeting Date: August 27, 2018  
Contact: Nick Kassam  
Contact No.: 604 829 2097

TO: Bid Committee  
FROM: Chief Procurement Officer

Recommendation to enter into a contract with Smith Bros. & Wilson (B.C.) Ltd., in relation to Invitation to Tender PS20180883 – Roddan Lodge Construction.

### RECOMMENDATION

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy (subject to final negotiations).

Solicitation Number:	PS20180883 – Invitation to Tender
Description of the Goods or Service:	Construction of a new eleven-storey social housing building with a community services centre at the ground floor. This project is pursuing certification under USGBC LEED for Homes Mid-Rise with a requirement to obtain a Gold certification level.
Recommended Vendor:	Smith Bros. & Wilson (B.C.) Ltd.
Contract Term and Contract Value:	The recommended term of the contract is 2.5 years. The contract price is \$43,755,761.00 plus GST over the term of the contract.

## PROCUREMENT SUMMARY

Date of Issuance of ITT:	May 30, 2018	
Notices Sent:	Supply Chain Management sent notices to the pre-qualified contractors selected as a result of PS20172447	
Closing Date:	August 14, 2018	
Responses Received:	Smith Bros. & Wilson (B.C.) Ltd.	\$43,755,761.00
Department:	Supply Chain Management and Real Estate and Facilities Management, with the assistance of Legal Services.	

## COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000 or \$2 million; and
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, Real Estate and Facilities Management are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

## DECISION

The Bid Committee approved the entry into a contract in relation to PS20180883 – Roddan Lodge Construction with Smith Bros. & Wilson (B.C.) Ltd. under the authority of the City's Procurement Policy ADMIN-008, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.