



CHANGE ORDER APPROVAL RECOMMENDATION No. 3

Meeting Date: June 26, 2025
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to approve a change order in the amount of \$715,000 to an existing contract in relation to Professional Services Agreement PS20190020 - Consulting Services for Landfill Design and Contract Administration with:

Sperling Hansen Associates Inc.
8-1225 East Keith Road
North Vancouver, BC V7J 1J3

The Chief Purchasing Official recommends that the Bid Committee approve the change order to the contract, under the authority of the City's Procurement Policy ADMIN-008.

Agreement Number:	PS20190020 - Consulting Services for Landfill Design and Contract Administration
Description of the Goods or Service:	Engineering Design and Construction Quality Assurance Services (Supervision) for Gas Works
Recommended Vendor:	Sperling Hansen Associates Inc.
Original contract value:	\$2,181,284.30
Cumulative cost of change orders	\$2,802,090.76
Maximum contract value including current, contemplated, and future change orders	\$4,983,375.06

BACKGROUND

Every year, gas and leachate works are needed as filling progresses at the Landfill to meet regulatory requirements. In 2020, the Gas Operation Landfill Funding (GOLF) program was initiated with the award of an RFP for engineering design and construction supervision of GOLF works over an approximate five-year period. A series of tenders have been awarded under GOLF through a contractor prequalification list updated from time to time to meet legislative requirements.

A multi-year consulting contract provides the necessary flexibility for the Landfill filling plan to drive the design/construction schedule. Prior to GOLF, with one contract for each set of works using the design-bid-build model, it was difficult to adjust design/construction windows resulting from changes in the filling plan due to the time needed for procurement and award, budget confirmation and engineering design. GOLF has demonstrated substantial time savings to date and flexibility to accommodate several successful funding applications through the Province's CleanBC program.

In February 2024 (\$1,165,970) and October 2024 (\$258,923), Bid Committee approved change orders to Sperling Hansen Associates Inc. for increased work resulting from the CleanBC 2022 awarded scope, and compliance with regulatory and safety requirements.

In early June, the next GOLF consulting contract for 2026-2030 was awarded to GHD Limited by Vancouver City Council following a competitive procurement process.

REASON FOR CHANGE ORDER

The next GOLF tender (Stage 7) must be issued in July 2025 to ensure the construction schedule aligns with the Landfill's fill plan and CleanBC 2024 commitments. However, the recent award of the new GOLF consulting contract does not allow sufficient time to complete the Stage 7 design, so a change order is recommended to the existing consulting contract PS20190020 - Consulting Services for Landfill Design and Contract Administration. Sperling Hansen Associates Inc. submitted a proposal for a change order of \$715,000 (including all fees, disbursements, and contingency) for Stage 7 design and construction supervision services. The change order does not impact the scope of the new GOLF contract with GHD.

A complete list of the change orders to the agreement with Sperling Hansen Associates Inc. is attached as Appendix A.

FINANCIAL SECTION

Financial Planning & Analysis (FP&A) has reviewed the cost of the goods and/or service and concurs that funding is available in the Approved Multi-year Capital Budget for the 2023-2026 Landfill's Gas Collection Infrastructure program and Phase 5 Closure Design.

<u>Impact on Contract Value</u>	
Original contract value:	\$2,181,284.30
Cumulative cost of change orders*	\$2,802,090.76
Maximum contract value including current, contemplated, and future change orders	\$4,983,375.06

*A list of all change orders to the agreement is in Appendix A.

LEGAL

The solicitation document used for the RFP, including the form of agreement included therein, was based on a template prepared by Legal Services, as required by the City's Procurement Policy ADMIN-008.