



BID COMMITTEE REPORT

Meeting Date: March 12, 2020
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with Finning Canada Ltd., 19100 94th Avenue, Surrey, BC V4N 5C3, in relation to Request for Proposal - PS20190436 – Supply and Delivery of a Landfill Compactor.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 (subject to final negotiations).

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| Solicitation Number: | PS20190436 - Request for Proposal |
| Description of the Goods or Service: | Supply and Delivery of a Landfill Compactor |
| Recommended Vendor: | Finning Canada Ltd. [Finning] |
| Contract Term and Estimated Contract Value: | The recommended term of the contract is three years with the option to extend for two additional one-year terms. The estimated contract price is \$1,396,275, plus applicable taxes, for this one-time buy. |

PROCUREMENT SUMMARY

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|--------------------------|--|-------------|
| Date of Issuance of RFP: | April 30, 2019 | |
| Notices Sent: | Supply Chain Management (SCM) sent notices to nine (9) vendors | |
| Closing Date: | May 28, 2019 | |
| Responses Received: | Proponent | Price |
| | Brandt Machinery Ltd. | |
| | Finning Canada Ltd. | \$1,396,275 |
| | Superior Truck Equipment Ltd. | |

| Evaluation Criteria | Evaluation Weighting |
|----------------------------|----------------------|
| Technical & Sustainability | 65% |
| Financial | 35% |
| Total | 100% |

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring and compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000;
- e) The Category Manager, Chief Procurement Officer and General Manager Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to PS20190436 – Supply and Delivery of a Landfill Compactor with Finning Canada Ltd., under the authority of the City's Procurement Policy ADMIN-008.