



BID COMMITTEE REPORT

Meeting Date: October 3, 2019
 Contact: Alexander Ralph
 Contact No.: 604 829 2097

TO: Bid Committee
 FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with McAsphalt Industries Ltd. 19700 -101 Avenue, Langley, BC, in relation to Request for Proposal - PS No.20190496 – Supply and Delivery of Liquid Asphalts for Paving.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City’s Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy (subject to final negotiations).

Solicitation Number:	PS20190496 - Request for Proposal
Description of the Goods or Service:	Supply and Delivery of Liquid Asphalts for Paving.
Recommended Vendor:	McAsphalt Industries Ltd.
Contract Term and [Estimated] Contract Value:	The recommended term of the contract is three years with the option to extend for two additional one-year terms. The estimated contract price is \$6,299,250 plus applicable taxes, over the initial three-year term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	June 27, 2019
Notices Sent:	Supply Chain Management (SCM) sent notices to five (5) vendors
Closing Date:	July 18, 2019
Responses Received:	McAsphalt Industries Ltd. Black Armour Asphalts Products Inc.

Evaluation Criteria	Evaluation Weighting
Technical and Sustainability	65%
Financial	35%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City’s Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor and the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City’s Procurement Policy ADMIN-008 and Council approval is required under the City’s Procurement Policy ADMIN-008 due to the value being in excess of \$2 million;
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to PS20190496 – Supply and Delivery of Liquid Asphalts for Paving with McAsphalt Industries Ltd.; under the authority of the City’s Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.