



## BID COMMITTEE REPORT

Meeting Date: July 9, 2020  
Contact: Alexander Ralph  
Contact No.: 604 829 2092

TO: Bid Committee  
FROM: Chief Procurement Officer

### RECOMMENDATION

Recommendation that the Vancouver Police Board enter into a contract with Rockdoc Consulting Inc. ("Rockdoc") of #110-916 West Broadway, Vancouver, British Columbia, V5Z 1K7, in relation to Request for Proposal No. PS20190579 – Medical Services for Vancouver Jail Prisoners.

The Chief Procurement Officer recommends Bid Committee approval to enter into the following contract, under the authority of the City's Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by the Vancouver Police Board and Council, as required by such policy, subject to final negotiations.

Solicitation Number:	Request for Proposal ("RFP") PS20190579 – Medical Services for Vancouver Jail Prisoners
Description of the Goods or Service:	Provide registered nursing services and ancillary supplies (pharmaceutical, non-pharmaceutical, food) to detainees at the Vancouver Jail
Recommended Vendor:	Rockdoc Consulting Inc. ("Rockdoc")
Contract Term and Contract Value:	The recommended term of the contract is for 3 years, with the option to extend for 2 additional three-year terms  The contract price is \$5,120,907, plus applicable taxes, over the initial three-year term of the contract.

## PROCUREMENT SUMMARY

Date of Issuance of RFP:	October 16, 2019
Notices Sent:	Supply Chain Management sent notices to two proponents, and posted the opportunity on the SCM website and on BC Bid
Closing Date:	December 12, 2019
Responses Received:	Rockdoc Consulting Inc. ("Rockdoc")

Evaluation Criteria	Evaluation Weighting
Technical Proposal	70%
Financial Proposal	30%
Total	100%

## COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the only compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) VPD Financial Services and Financial Planning & Analysis have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008, due to the value being in excess of \$2 million; and
- e) The Director of Legal Services, Chief Procurement Officer and Chief Constable of the Vancouver Police Department to be authorized to execute and deliver all legal documents on behalf of the City and the Vancouver Police Board.
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

## DECISION

The Bid Committee approve the entry into a contract in relation to Request for Proposal PS20190579 Medical Services for Vancouver Jail Prisoners with Rockdoc Consulting Inc., under the authority of the City's Procurement Policy ADMIN-008, provided that such contract shall not be entered into until it is also approved by the Vancouver Police Board and Vancouver City Council.