



BID COMMITTEE REPORT

Meeting Date: June 27, 2019
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with Cimco Refrigeration, a Division of Toromont Industries Ltd., in relation to Invitation to Tender PS20190737 - Contractor for Britannia Rink Ice Plant Upgrade.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 (subject to final negotiations).

Solicitation Number:	PS20190737 Invitation to Tender
Description of the Goods or Service:	Contractor for Britannia Rink Ice Plant Upgrade.
Recommended Vendor:	Cimco Refrigeration, a Division of Toromont Industries Ltd.
Contract Term and Total Contract Price:	The recommended term of the contract is 1 year. The contract price is \$892,442, plus GST, over the term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of ITT:	May 15, 2019	
Notices Sent:	Supply Chain Management sent notices to three (3) vendors.	
Closing Date:	June 18, 2019	
Bids Received:	Vendor Name	Base Price
	Cimco Refrigeration	\$728,442
Department:	Supply Chain Management (SCM) and Real Estate and Facilities Management (REFM).	

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000; and
- e) The Chief Procurement Officer and General Manager, Real Estate and Facilities Management to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Contractor for Britannia Rink Ice Plant Upgrade with Cimco Refrigeration, a Division of Toromont Industries Ltd., under the authority of the City's Procurement Policy ADMIN-008.