



BID COMMITTEE REPORT

Meeting Date: January 30, 2020
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with Goodbye Graffiti, Suite 206 – 950 Powell Street, Vancouver, BC V6A 1H9, in relation to Request for Proposal PS 20191095 - Graffiti Management Services.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 subject to final negotiations.

Solicitation Number:	PS20191095 Request for Proposal
Description of the Goods or Service:	Graffiti Management Services
Recommended Vendor:	Goodbye Graffiti
Contract Term and Estimated Contract Value:	The recommended term of the contract is three years, with the option to extend for three additional two-year terms. The estimated contract price is \$1,666,800, plus applicable taxes, over the initial three (3) - year term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	September 30 th , 2019
Notices Sent:	Supply Chain Management sent notices to eight (8) potential proponents.
Closing Date:	November 6, 2019
Responses Received:	Goodbye Graffiti Guardian Graffiti Solutions

Evaluation Criteria	Evaluation Weighting
Technical	50%
Financial	35%
Sustainability	15%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000 and
- e) The Chief Procurement Officer and General Manager, Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Graffiti Management Services with Goodbye Graffiti, under the authority of the City's Procurement Policy ADMIN-008.