



BID COMMITTEE REPORT

Meeting Date: December 12, 2019
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with Cedar Crest Lands (BC) Ltd., in relation to ITT PS20191109 – Contractor for Jones Park Renewal.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008. (subject to final negotiations).

Solicitation Number:	PS20191109 – ITT Contractor for Jones Park Renewal
Description of the Goods or Service:	Upgrades to Jones Park including new playground, entrance plaza, pathways, planting and lighting.
Recommended Vendor:	Cedar Crest Lands (BC) Ltd.
Contract Term and Total Contract Price:	The estimated term of the contract is 6 months or until services are completed. The contract price is \$965,600.00 , plus applicable taxes (price includes the addition of optional items).

PROCUREMENT SUMMARY

Date of Issuance of ITT:	October 16, 2019		
Notices Sent:	Supply Chain Management advertised the ITT on the City of Vancouver and the BC Bid websites and email notices were sent to 5 vendors. A site meeting was held on October 29, 2019 and representatives from 10 companies attended.		
Closing Date:	November 25, 2019		
Responses Received:	Cedar Crest Lands (BC) Ltd.	Base Price:	\$961,700.00
	TGK Irrigation Ltd.		\$986,916.00
	Landesign Landscape Construction (2017) Ltd.		\$1,008,142.00
	Canadian Landscape and Civil Services Ltd.		\$1,110,750.00
	Shangri-La Landscaping (Rust Investments Ltd.)		\$1,131,959.84
	Wilco Civil Inc.		\$1,198,351.00
	Valley West Construction Management Ltd.		\$1,227,619.00
Department:	Supply Chain Management; and Park Board, with the assistance of Legal Services.		

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000.00; and
- e) The Director of Legal Services, Chief Procurement Officer and General Manager of Vancouver Board of Parks and Recreation to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to ITT PS20191109 – Contractor for Jones Park Renewal with Cedar Crest Lands (BC) Ltd., under the authority of the City's Procurement Policy ADMIN-008.