



BID COMMITTEE REPORT

Meeting Date: December 12, 2019
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with Boston Construction Corp. of 113 – 19055 – 34A Avenue Surrey, British Columbia V3Z 0P6, in relation to Invitation to Tender PS20191185 General Contractor for Tenant Renovations at 814 Richards Street.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008.

Solicitation Number:	PS20191185 General Contractor for Tenant Renovations at 814 Richards Street
Description of the Goods or Service:	Renovation of 5000 square feet of the south half of the fourth floor of the building. Installation and abatement required.
Recommended Vendor:	Boston Construction Corp.
Contract Term and Estimated Contract Value:	The recommended term of the contract is approximately ten (10) weeks. The estimated contract price is \$782,100.00, plus applicable taxes, over the initial term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of ITT:	October 11, 2019		
Notices Sent:	Supply Chain Management sent notices to five (5) potential tenderers. Twelve tenders were submitted but nine were ruled non-compliant since they did not include the City's pre-qualified hazardous materials abatement contractors for the abatement work which was a mandatory requirement.		
Closing Date:	November 20, 2018		
Responses Received:	Boston Construction Corp.	Price:	\$782,100.00
	Govan Brown and Associates Ltd.		\$816,141.99
	MYK Construction Ltd.		\$846,500.00
Department:	Supply Chain Management; Real Estate and Facilities Management Department.		

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and approval is required under the City's Procurement Policy ADMIN-008, due to the value being in excess of \$750,000;
- e) The Chief Procurement Officer and General Manager, Real Estate and Facilities Management Department to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Invitation to Tender PS20191185 General Contractor for Tenant Renovations at 814 Richards Street with Boston Construction Corp., under the authority of the City's Procurement Policy ADMIN-008.