



BID COMMITTEE REPORT

Meeting Date: October 17, 2019
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

Recommendation to enter into a contract with Bedrock Sales Granite Sales Ltd., 1865 Pipeline Road, Coquitlam, BC in relation to Request for Quotation PS20191219 – Supply and Delivery of Granite Basis.

RECOMMENDATION

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 subject to, entering into an agreement with Veterans Affairs Canada (VAC) and final negotiations with Bedrock Sales Granite Sales Ltd.

Solicitation Number:	Request for Quotation PS20191219
Description of the Goods or Service:	Supply and Delivery of Granite Basis
Recommended Vendor:	Bedrock Sales Granite Sales Ltd.
Contract Term and Estimated Contract Value:	The recommended term of the contract is four years The estimated contract price is \$1,309,040.00 plus applicable taxes, over the four-year term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of RFQ:	August 29, 2019
Notices Sent:	Supply Chain Management sent notices to four (4) proponents].
Closing Date:	September 19, 2019
Responses Received:	Bedrock Sales Granite Sales Ltd Raincoast Memorials Ltd. Stewart Monumental Works Ltd.
Department:	Supply Chain Management; and Non-Market Housing and Social Operations - Mountain View Cemetery with the assistance of Legal Services.

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and
- e) The Director of Legal Services, Chief Procurement Officer and the General Manager - Arts, Culture and Community Services are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Supply and Delivery of Granite Bases with Bedrock Sales Granite Sales Ltd., under the authority of the City's Procurement Policy ADMIN-008.