



BID COMMITTEE REPORT

Meeting Date: December 3, 2020
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

Recommendation to enter into a contract with KFT Fire Trainer, LLC, in relation to Request for Proposal PS20191694 - Contractor for Design-Build of a Simulated Fire Training System.

RECOMMENDATION

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008.

Solicitation Number:	PS20191694 Request for Proposal
Description of the Goods or Service:	Contractor for Design-Build of a Simulated Fire Training System
Recommended Vendor:	KFT Fire Trainer, LLC
Contract Term and Total Contract Value:	The recommended term of the contract is 1 year. The contract price is \$981,900.40, plus GST, over the term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	September 18, 2020
Notices Sent:	Supply Chain Management sent notices to 2 vendors.
Closing Date:	October 20, 2020
Responses Received:	Vendor Name
	ProSafe Fire Training Systems
	KFT Fire Trainer
Department:	Supply Chain Management (SCM) and Vancouver Fire and Rescue Services (VFRS).

Evaluation Criteria	Evaluation Weighting
Technical	60%
Financial	35%
Sustainability	5%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000; and
- e) The Chief Procurement Officer and General Manager, Vancouver Fire and Rescue Services to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Contractor for Design-Build of a Simulated Fire Training System with KFT Fire Trainer, LLC, under the authority of the City's Procurement Policy ADMIN-008.