



## BID COMMITTEE REPORT

Meeting Date: November 26, 2020  
Contact: Alexander Ralph  
Contact No.: 604 829 2092

TO: Bid Committee  
FROM: Chief Procurement Officer

### RECOMMENDATION

Recommendation to enter into a contract with P. Sekhon Trucking Limited, Unit #170 101-1001 Broadway, Vancouver, BC V6H-4E4, in relation to Request for Proposal - PS20200011 - General Excavated Materials Sorting, Loading and Hauling

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy (subject to final negotiations).

Solicitation Number:	PS20200011 - Request for Proposal
Description of the Goods or Service:	General Excavated Materials Sorting, Loading and Hauling
Recommended Vendor:	P. Sekhon Trucking Ltd.
Contract Term and Estimated Contract Value:	The recommended term of the contract is 3 years, with the option to extend for 2 additional 1 year terms. The estimated contract price is \$4,664,790 plus applicable taxes, over the initial 3-year term of the contract.

## PROCUREMENT SUMMARY

Date of Issuance of RFP:	May 8, 2020
Notices Sent:	Supply Chain Management sent notices to 7 Proponents.
Closing Date:	June 9, 2020
Responses Received:	Fairway Recycle Group Inc. (Fairway)
	Jacob Brothers Construction Inc. (Jacobs)
	Mainland Demo Contracting Ltd. (Mainland)
	Regehr Contracting Ltd. (Regehr)
	S&S Sand & Gravel Transportation Ltd. (S&S)
	P. Sekhon Trucking Ltd. (Sekhon)
	RTR Terra Contracting Ltd. (RTR)
Utility West Civil Works (Utility West)	

Evaluation Criteria	Evaluation Weighting
Technical	55%
Financial	40%
Sustainability	5%
Total	100%

## COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008, due to the value being in excess of \$2 million ; and
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

## **DECISION**

The Bid Committee approved the entry into a contract in relation to Request for Proposal - PS20200011 - In Respect of General Excavated Materials Sorting, Loading and Hauling with P. Sekhon Trucking Ltd., under the authority of the City's Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.