



BID COMMITTEE REPORT

Meeting Date: April 22, 2021
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

Recommendation to enter into a contract with Acuity Brands Canada Inc., in relation to Request for Proposal PS20200107 – Supply and Delivery of LED Luminaires & Intelligent Street Light Controls Systems.

RECOMMENDATION

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy (subject to final negotiations).

Solicitation Number:	Request for Proposal PS20200107
Description of the Goods or Service:	Supply and Delivery of LED Luminaires & Intelligent Street Light Controls Systems
Recommended Vendor:	Acuity Brands Canada Inc.
Contract Term and Estimated Contract Value:	The recommended term of the contract is 5 years, with the option to extend for two additional two-year terms. The estimated contract price is \$18,570,360.55 , plus applicable taxes, over the initial 5-year term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	April 24, 2020
Notices Sent:	Supply Chain Management sent notices to 7 proponents.
Closing Date:	June 11, 2020
Responses Received:	Vendor Name
	Acuity Brands Canada Inc. (“Acuity”)
	CDM2 Lightworks Corp – Proposal #1 (CDM2 – 1)
	CDM2 Lightworks Corp – Proposal #2 (CDM2 – 2)
	LED Roadway Lighting – Proposal #1 (LRL 1)
	LED Roadway Lighting – Proposal #2 (LRL 2)
	Telus Communications Inc. (“Telus”)
	Guillevin International Co.
	Petra Systems, Inc – Proposal #1
	Petra Systems, Inc – Proposal #2
	Wesco Distribution Canada LP
	Schreder Inc.
	Fairway Electrical Services Inc.
	Ubicquia
	Annex Infotechnologies Pvt. Ltd.
	EB Horseman & Son Ltd.
	Cisco Systems Canada Co.
	Envari Energy Solutions Inc.
Department:	Supply Chain Management (SCM) and Engineering Services, Technology Services, and with the assistance of Legal Services.

Evaluation Criteria	Evaluation Weighting
Technical	60%
Financial	35%
Sustainability	5%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008, due to the value being in excess of \$2 million;
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Supply and Delivery of LED Luminaires & Intelligent Street Light Controls Systems with Acuity Brands Canada Inc., under the authority of the City's Procurement Policy ADMIN-008, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.