



BID COMMITTEE REPORT

Meeting Date: September 8, 2020
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with:

TGK Irrigation Ltd.
12990 Katonien Street
Maple Ridge, BC
V2W 0J2

In relation to Invitation to Tender PS20200359 Contractor for Montgomery Park Grass Field Renewal.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008.

Solicitation Number:	ITT PS20200359 Contractor for Montgomery Park Grass Field Renewal
Description of the Goods or Service:	Grass Field Renewal Services at Montgomery Park – Vancouver Board of Parks and Recreation
Recommended Vendor:	TGK Irrigation Ltd.
Contract Term and Estimated Contract Value:	The recommended term of the contract is approximately 7 months. The estimated contract price is \$1,818,603, plus applicable taxes, over the term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of ITT:	July 17, 2020		
Notices Sent:	Supply Chain Management sent notices to (8) bidders.		
Closing Date:	August 20, 2020		
Responses Received:	TGK Irrigation Ltd.	Price:	\$1,818,603.00
	Cedar Crest Lands (BC) Ltd.		\$1,970,700.00
	Wilco Civil Inc.		\$2,079,949.00
	Canadian Landscape and Civil Services Ltd.		\$2,204,785.00
Department:	Supply Chain Management; and Vancouver Board of Parks and Recreation;		

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000;
- e) The General Manager, Parks and Recreation and the Chief Procurement Officer to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is prior to contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to ITT PS20200359 Contractor for Montgomery Park Grass Field Renewal with TGK Irrigation Ltd., under the authority of the City's Procurement Policy ADMIN-008.