



## BID COMMITTEE REPORT

Meeting Date: April 29, 2021  
Contact: Alexander Ralph  
Contact No.: 604 829 2092

TO: Bid Committee  
FROM: Chief Procurement Officer

### RECOMMENDATION

Recommendation to enter into a contract with EMCO Corporation (WATERWORKS DIVISION), in relation to Request for Proposals PS# 20200624 – Supply and Delivery of Fire Hydrants and Waterworks Gate Valves.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 (subject to final negotiations).

Solicitation Number:	Request for Proposals PS 20200624 – Supply and Delivery of Fire Hydrants and Waterworks Gate Valves
Description of the Goods or Service:	Supply and Delivery of Fire Hydrants and Waterworks Gate Valves for Engineering Services.
Recommended Vendor:	EMCO Corporation
Contract Term and Estimated Contract Value:	The recommended term of the contract is 3 years, with the option to extend for 2 additional three-year terms.  The estimated contract price is \$ 1,541,394, plus applicable taxes, over the initial 3-year term of the contract.

## PROCUREMENT SUMMARY

Date of Issuance of RFP:	November 19, 2020
Notices Sent:	Supply Chain Management sent notices to 10 proponents.
Closing Date:	December 17, 2020
Responses Received:	EMCO Corporation
	Flocor Inc.
	Andrew Sheret Ltd.
	Four Star Waterworks (a division of EMCO Corporation)
	Fred Surridge Ltd.
	ICONIX Waterworks Limited Partnership
	JMAC Sales dba Market.Link Group
Wolseley Canada Inc.	

Evaluation Criteria	Evaluation Weighting
Technical	40%
Financial	50%
Sustainability	10%
Total	100%

## COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor and the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000;
- e) Chief Procurement Officer and General Manager of Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

## DECISION

The Bid Committee approved the entry into a contract in relation to Supply and Delivery of Fire Hydrants and Waterworks Gate Valves with EMCO Corporation, under the authority of the City's Procurement Policy ADMIN-008.